

Mid Michigan College Board of Trustees Meeting Minutes

September 2, 2025

The meeting took place at 5:30 p.m. in the Esther C. Conference Room of the Harrison Campus.

Present: Jane Zdrojewski, Board Chair; Dr. Michael Jankoviak, Vice Chair; Richard S. Allen, Jr., Secretary; Dr. Karen Moore, Treasurer; George Gilmore, Trustee; Lois Pittsley, Trustee; Nathan Weisenburger, Trustee; Tim Hood, President

Guests: Dr. Scott Mertes, Provost; Lillian K. Frick, Vice President of Finance & Administration; Matt Miller, Vice President of Student Services & Advancement; Lori Fassett, Associate Vice President Human Resources; Joe Myers, Director of Facilities; Thomas Metzger, Former MMCC Trustee; Sherry L. Kyle, Exec. Asst. to the President & Board of Trustees

CALL TO ORDER

The Board Chair called the meeting to order at 5:37 p.m.

APPROVAL OF AGENDA

Item II

A motion was made by Trustee Weisenburger to approve the agenda for the meeting. Support by Trustee Allen; all ayes- motion carried.

PUBLIC COMMENTS

Item III

There were no public comments

APPROVAL OF CONSENT ITEMS

Item IV

A motion was made by Trustee Allen to approve the consent items, with support from Trustee Pittsley. All ayes - motion carried.

UNFINISHED BUSINESS

Item V-A

Fall Enrollment Update

Vice President Miller provided updated information on Fall 2025 enrollment at Mid.

Item V-B

Event Center Update

Vice President Miller provided information in reference to the ongoing discussions with Union Township. A one-time fair share payment to enhance the system is now being discussed and will be finalized soon for the Board's review. Union Township has informed those involved that at some point in time the main supply pipe must be increased in size to accommodate future tie-ins to the system. The one-time payment by Mid would go toward the future enhancement for optimal performance.

Board members and administrative staff shared their comments concerning the one-time payment. The Saginaw Chippewa Tribe also holds capacity in the system and Mid has not paid for use of the system over the years that we have used it. No formal agreement has been in place up to this point for Mid. The Board feels that because public funds are used for the system, we must be very diligent in all associated costs.

Board Chair Zdrojewski requested that the College administration bring to the Trustees the best scenario for consideration.

Vice President Miller then provided updated information concerning the progress on construction of the Event Center. It is hoped that the issue associated with the sewer tie-in will not hold up the building permit needed to begin the project. The Board as a whole agreed that Matt should let Union Township know that they are not pleased with this ongoing matter and the possible delay of the entire project. He shared that the components of the project are going quite well. Bids that are in line with costs are coming in and are under budget. The Board Chair stated that we need to convey to Union Township that we desire a fair agreement on the sewer hook-up and our end result is to have a good and amicable relationship with them throughout the project, as well as afterward. Miller will provide additional information to the Board as it becomes known.

Item V-C

RESD Lease Agreement Update

President Hood brought Trustees up to date on the lease with the Clare-Gladwin RESD. The President and Vice President Frick have met with Mike Simon, who is the Interim RESD Superintendent for the next year, and continue to work on the lease language, along with College Attorney J.J. Klaus. Vice President Frick added that the lease is being carefully scrutinized to make certain it remains to be in the best interest of Mid. The current lease has served the College well, but a couple of items of concern must be stated to please all parties, yet keep the original purpose ongoing. This document is nearly ready for the Board of Trustees' review. It will be presented to the Board, followed by a first informational reading, and then as a second reading requiring action to keep aligned with Board Policy.

The Board Chair thanked President Hood and Ms. Frick for their dedication to the project. The lease will be reviewed by the Board at a workshop soon.

NEW BUSINESS

Item VI-A

Correspondence and Announcements

President Hood stated that with the recent loss of full-time Mid Instructor Bud Kanyo, a moment of silence to honor Bud and his family took place. The Board gave their condolences in the loss of Mr. Kanyo and will keep his family in their thoughts. Associate Vice President of Human Resources Fassett shared that a gift to the Mt Pleasant Humane Society was made on behalf of Mid. This was done per Mr. Kanyo's wishes. Bud was a senior professor of English and Humanities at Mid for 21 years.

President Hood provided an update on the College's TRIO program. Former Director of TRIO, Ms. Gillian Moomaw, has resigned and Mr. Jason Howard has been named as the new Director of TRIO. Provost Mertes added that State cuts to the TRIO program were feared, and Ms. Moomaw had shared that she was ready for a new challenge in her work and needed something that provided a solid income and whereas working from home was also included in the job description. An update on the TRIO program will be on the January 2026 board agenda for approval.

The President shared with Trustees that the Fall 2025 semester at Mid is off to a good start. The *Welcome Back Day* activities at the Mt Pleasant Campus were very exciting and well received by everyone in attendance. Currently we do not have any facilities large enough to include all college staff, but it is hoped that soon this will be possible when the Event Center is completed. President Hood thanked everyone who worked hard to make the day so successful.

President Hood shared that the audit has been ongoing, and is on schedule to be completed soon. He thanked everyone who has worked with such dedication with the auditors and made this possible. He thanked Susan Call, Director of Accounting, for her leadership and dedication to this year's audit. Vice President Frick added that this has been an arduous process and has gone very well. Board Chair Zdrojewski stated that the Board Audit Committee will be reviewing the information and present the recommended acceptance of the audit at an upcoming board meeting. It was decided to utilize Zoom meetings to better accommodate everyone in presenting the information.

Item VI-B

Board Policy Section 100/Guiding Principles Review

Board Chair Zdrojewski presented the review of Board Policy Section 100 as an informational first reading.

Item VI-C

Approval of Alcohol on Campus (Board Policy 304.01)

Vice President Miller requested the Board of Trustees approve serving alcohol on campus for the November 5, 2025 *Evening of Gratitude* which will be held on the Harrison campus this year. The event is scheduled to take place from 5:30 to 7:30 p.m.

A motion was made by Trustee Pittsley to approve this agenda item as presented by Mr. Miller. Support by Trustee Weisenburger. All ayes – motion carried.

Item VI-D

Harrison Campus Parking Lot Replacement

Director of Facilities Joe Myers, informed Trustees that the parking lot at the Harrison Campus known as Lot C, or the East Wing Lot, is the most used and oldest parking lot on the Harrison Campus. The lot has surpassed its life expectancy, and rather than make multiple in-depth and costly repairs that will only last a handful of years, it is his recommendation to replace it entirely. The old asphalt will be grinded and reused as base in the project. A discussion took place concerning different asphalt mixes and depths of base and bituminous course. It is recommended the Board award the project to Central Asphalt at the low bid of \$143,300. Central Asphalt has done work for Mid in the past which was always very satisfactory. This project will be funded from the Deferred Maintenance budget.

President Hood thanked Mr. Myers for his presentation to the Board. He informed Trustees that he is also in full support of Mr. Myers' recommendation for replacement of the East parking lot.

A motion was presented by Trustee Pittsley, with support by Trustee Weisenburger, to approve the replacement of the East parking lot at a total cost of \$143,300 to Central Asphalt, the low bid. All ayes – motion carried.

Item VI-E

Blanket Purchase Order for Board Gift to Employees

President Hood recommended the Board approve a blanket purchase order in the amount of up to \$8,500 to provide \$20 Family Fare gift cards to employees for the Thanksgiving holiday. Family Fare only charges Mid for the gift cards used and has been implemented for the past several years as a thank-you for their support and generosity to the College over many years.

A motion was presented by Trustee Moore to approve the recommendation as presented by President Hood. Support by Trustee Jankoviak – all ayes; motion carried.

BOARD COMMENTS

Item VII-A

Calendar of Events

Board Chair Zdrojewski reviewed the Calendar of Events for upcoming events and activities associated with the College. Associate Vice President Fassett added that the Mid employee annual holiday party has been scheduled for Saturday, November 8 at the Comfort Inn of Mt Pleasant.

Item VII-B

Board Comments-Other Business

Trustee Allen shared that the recent local schools' Cross Country meet held at the Harrison Campus was very well attended by students and parents from our area. There was a lot of information about Mid available at the event and plenty of Mid employees who assisted with the event and answered questions from our guests. Trustee Allen added

that it is very satisfying to see so many parents on campus with their students to have such a great experience at Mid's facilities.

The Board Chair called for adjournment at 6:51 p.m.

Respectfully Submitted,
Sherry L. Kyle
Exec. Asst. to the President and Board of Trustees