

Mid Michigan College Board of Trustees Meeting Minutes

November 4, 2025

The meeting took place in the Esther C. Conference Room of the Harrison Campus.

Board Present: Jane Zdrojewski, Board Chair; Richard S. Allen Jr., Secretary; Dr. Karen Moore, Treasurer; Nate Weisenburger, Trustee

Absent: Michael Jankoviak, Vice Chair; George Gilmore, Trustee; Lois Pittsley, Trustee

Guests: Timothy Hood, President; Scott Mertes, Provost; Matt Miller, Vice President of Student Services & Advancement; Lori Fassett, Associate Vice President of Human Resources; Jacob Hamric, Faculty Senate President; Tena Diamond, Mid Mentor-Title III; Sherry Kyle, Executive Assistant to the President and Board of Trustees

CALL TO ORDER

The meeting was called to order by Chair Zdrojewski at 5:41 p.m. The Board Chair welcomed everyone to the meeting.

APPROVAL OF AGENDA

Item II

A revised agenda was presented for approval which included Item VI-F, Consideration of 80/20 Method vs Hard Cap for Employee Insurance Premiums (Board Policy 406.02). A motion was made by Trustee Weisenburger and supported by Trustee Moore to approve the amended agenda as presented. All ayes; motion carried.

PUBLIC COMMENTS

Item III

Board Chair Zdrojewski asked for public comment. There were no public comments.

APPROVAL OF CONSENT ITEMS

Item IV

Motion by Trustee Moore to approve the consent items as presented. Second by Trustee Allen. All ayes; motion Carried.

UNFINISHED BUSINESS

Item V-A

[Event Center Update](#)

Vice President Miller shared that he felt the recent groundbreaking ceremony for the Event Center went very well. Construction has begun on the Center-masonry and steel. The budget for the project looks good at this time and is \$318,000 under projections. The Capital Campaign has raised \$3.3 million - \$3 million of which is for the Event Center. Matt provided photos and conceptual drawings with the Board of Trustees. The Board Chair thanked Vice President Miller for his update.

Item V-B

[One-Time Bonus for Mid Employees](#)

President Hood provided background for this item which has been ongoing in discussions with the Board of Trustees. He provided an overview of the accompanying supporting language from Vice President Frick, who is not in attendance this evening. If approved by the Board, each full-time Mid employee would receive a one-time bonus of \$1,000, each part-time employee a \$500 one-time bonus and each EduStaff employee would receive \$400. The total package cost as provided by Vice President Frick is \$285,000. The total cost of the bonuses is approximately \$240,000 and the cost of corresponding benefits is \$45,000. Eligible employees must have been hired or assigned to Mid before 5/01/25 (must have contributed to

the FY activities), must be an active Mid employee or EduStaff employee assigned to Mid as of the date of the bonus payment is made and will not be paid to employee who have separated from Mid before the anticipated payment date. This year's final audit came through as predicted, which also is relative to the bonus proposal. Funds are in place to finance the proposal If approved by Trustees. A placeholder was used ahead of time. Board Chair Zdrojewski stated that the item does not require action this evening, but will be on the December 2, 2025 agenda for consideration/action.

Additional discussion took place considering this item. Associate Vice President Fassett informed Trustees, when asked which positions experience the highest turnover rate, that there are two areas with highest turnover rates – custodial and student services hourly personnel. There are three custodial shifts at Mid and employees are hard to keep long term.

Trustee Moore shared that she is very much in favor of the bonuses. President Hood stated that this has been completed through the direction of the administration and board of trustees. He thanked the Board for their consideration.

NEW BUSINESS

Item VI-A

[Correspondence and Announcements](#)

President Hood reviewed correspondence and announcement for the month of October. Kudos to employees Lacey Anderson, Kristin Simon and Holle Angellotti, who will each receive "Forty Under Forty" recognition/award from the Middle Michigan Development Corporation. Congratulations Lacey, Kristin and Holle!

Vice President Miller previewed a \$100,000 in-kind gift from Rogers Athletics and their generous donation of equipment in the Fitness Center of the new Event Center at the Mt Pleasant Campus.

President Hood reminded Trustees of the *Evening of Gratitude* which takes place tomorrow evening from 5:30 to 7:30 at the Harrison Campus. The holiday celebration for Mid's employees takes place this coming Saturday, November 8th at the Comfort Inn in Mt Pleasant. Associate Vice President Fassett informed Trustees that 115 folks have RSVP'd for the event.

Item VI-B

[Five-Year Capital Outlay Plan](#)

Vice President Miller presented to the Board information concerning the approval of the Five-Year Capital Outlay Plan, which requires the Board's approval before being submitted to the State of Michigan. This is an annual request. A motion was made by Trustee Weisenburger, with support from Trustee Allen, to approve the document as presented with the board packet this month. All ayes – motion carried.

Item VI-C

[Naming Opportunities](#)

Vice President Miller requested the Board take action to approve the six naming opportunities as shown in the board agenda this month. Miller briefly reviewed each of them for the trustees' consideration.

- The Morey Foundation's generous \$2,000,000 contribution will name the Event Center.
- Dr. Bryon and Ruby Benchley pledged \$100,000 to name the Office Suite.
- Fore Energy Partners, Inc. pledged \$25,000 to name the Conference Room.
- Sam and Jenny Hoyle pledged \$10,000 to name the Assistant Athletic Director's Office and a coach's office.
- C & R Electric committed \$10,000 in-kind electrical services to name the Electrical Room.
- Matt and Tonya Miller pledged \$5,000 to name the Athletic Director's Office

A motion was presented by Trustee Moore with support by Trustee Weisenburger to approve the naming opportunities as listed in the packet this month. All ayes – motion carried. The Board Chair acknowledged on behalf of the Board the generous donations associated with naming.

Item VI-D

[Administrative Retirement Incentive Request – Jeff Seiter](#)

Associate Vice President Fassett presented information for Board approval of a request for retirement incentive for Mr. Jeff Seiter, Accounting Manager. Mr. Seiter meets all the necessary eligibility requirements and has been a very valuable employee at Mid. He is currently training his replacement. A motion was made by Trustee Weisenburger, supported by Trustee Allen, to approve the administrative retirement request for Mr. Jeff Seiter. All ayes – motion carried. Ms. Fassett thanked the Board for their approval.

Item VI-E

[Board Policy Section 200/Board Process Review](#)

Board Chair Zdrojewski noted that there were no revisions made to Section 200 of Board Policy, so a second reading is not in order at the December meeting.

Item VI-F

[Consideration of 80/20 Method VS Hard Cap for Employee Premiums \(Board Policy 406.02\)](#)

Associate Vice President Fassett reviewed information concerning the plan and associated language. A discussion followed which trustees and administration provided additional information concerning PA152 and how it affects employee and college health insurance premiums. The associated national increase is 16%, and Mid's is approximately 15%. Private sector and public sector were both addressed thoroughly. Ms. Fassett noted that the open enrollment period at Mid begins next week, and therefore approval is requested this evening. There is an accompanying resolution which will require a roll call vote. A motion was presented by Trustee Weisenburger, with support by Trustee Moore to approve the 80/20 method for Mid. All ayes – motion carried. Roll call vote showed ayes from Trustees Weisenburger, Allen, Zdrojewski, and Moore. Trustees Jankoviak, Pittsley and Gilmore are absent.

BOARD COMMENTS

Item VII-A

[Calendar of Events](#)

The Board Chair reviewed the Calendar of Events.

Item VII-B

[Board Comments-Other Business](#)

Trustee Moore shared how much she enjoyed the groundbreaking ceremony for the Event Center and how proud she felt as a Trustee of Mid Michigan College. She thanked everyone who assisted in make the ceremony very enjoyable and special.

Board Chair Zdrojewski adjourned the meeting at 6:40 p.m.

Respectfully Submitted,
Sherry L. Kyle, Recording Secretary