

Mid Michigan College Board of Trustees Meeting

June 3, 2025 – Esther C. Conference Room – Harrison Campus

Present:

Jane Zdrojewski, Board Chair; Dr. Michael Jankoviak, Vice Chair; Richard S. Allen, Jr., Secretary; Dr. Karen Moore, Treasurer; George Gilmore, Trustee; Lois Pittsley, Trustee; Tim Hood, President

Absent:

Nathan Weisenburger, Trustee

Guests:

Dr. Scott Mertes, Provost; Lillian K. Frick, Vice President of Finance & Administration; Matt Miller, Vice President of Student Services & Advancement; Barb Wieszcieski, Dean of Health Sciences, Director of Nursing; Stevens Amidon, Assistant V.P. of Academic Services, Dean of Arts & Sciences; Richard Smith, Associate Dean of Off-Campus & K-12 Operations; Michael Schram, Associate Dean of Online & Distance Learning; Director of Library & Learning Services, Corey Goethe; Director of Career Center & Accommodations, Amy Dykhouse; Administrative Specialist to Academic Deans, Alex Carter; Dean of Business & Professional Studies, Amy Fisher; Administrative Assistant for the VP of Academic Affairs, Lacey Anderson; Administrative Specialist to the Academic Deans, Phillaire Murray; Dean of Workforce & Career Education, Shawn Troy; Donald Zuker, Custodial Manager; Sherry L. Kyle & Annette Sturdavant, Exec. Assts. to the President & Board of Trustees

CALL TO ORDER

The Board Chair called the meeting to order at 5:44 p.m.

APPROVAL OF AGENDA

A motion was made by Trustee Pittsley to approve the agenda for the meeting. Support by Trustee Allen; all ayes- motion carried.

PUBLIC COMMENTS:

There were no public comments

APPROVAL OF CONSENT ITEMS

A motion was made by Trustee Jankoviak to approve the consent items, with support from Trustee Allen. All ayes - motion carried.

UNFINISHED BUSINESS

Item V-A: Morey Tech Center Renovation Project Update

Vice President Frick provided an overview of the wrap-up of the Morey Tech Center's renovation project.

Item V-B: Event Center Update

Vice President Miller informed Trustees that bids were sent out and responses are coming in. Decisions are being made to save money wherever we can, but still keeping the quality at the level necessary. A discussion took place concerning the contractor, Clark Construction. Clark has very close ties in the Mt Pleasant area and has worked with CMU on projects. This was one of the reasons that they were selected for the Event Center project. Miller provided updated information regarding the sewer tie in with Union Township's existing system. This has been very frustrating for everyone involved in proceeding with the

project. Additional information will be provided as it is available. A meeting with Union Township to further address this topic is scheduled for June 18th.

Item V-C: Summer and Fall 2025 Enrollment Reports

Vice President Miller reviewed the most recent information for the Summer and Fall 2025 semesters at Mid. Summer enrollment numbers are finalized and are up 9.2% in students and 17% in contact hours. As of this past Monday evening, Fall 2025 has an increase of 22.7% in students and 23.1% in contact hours. The Board Chair thanked VP Miller for his report. This is good news for Mid.

Item V-D: Board Policy Numbering Revision: 200 Board Process Policies

This item was presented as a second reading, requiring action by the Board. A motion was presented by Trustee Pittsley to approve Vice President Frick's recommended renumbering of the Policy, which does not affect the content. Support by Trustee Moore; all ayes – motion carried.

Item V-E: Board Policy Section 400-Personnel Policies

Vice President Frick recommended the Board approve the second reading as presented. A motion was made by Trustee Pittsley and supported by Trustee Jankoviak to approve this item as recommended. All ayes – motion carried.

Item V-F: Administrative Compensation Discussion

President Hood provided an overview of the discussions that have taken place to address the gap in administrative salary increases over the years. He expressed his appreciation to Provost Mertes and Vice Presidents Miller and Frick for gathering the statewide data needed for comparisons. Mid experiences a 30% turnover rate in administrative positions, due mainly to salary levels that are below average by 13% when compared to those at similar institutions Statewide. A discussion took place regarding the three phases of this recommendation. Vice President Frick informed members of the Board that an increase across the administrative positions is in this year's budget, if approved by the Board. It is recommended that the trustees approve a 3% increase for administrative positions this year, and the regularly scheduled "traditional" increase of 4%. The item is presented for information this month, and will be on the agenda for action after additional information is gathered as requested by Board. Some administrative positions that are out of alignment than others will be studied and adjustments made as needed over a period of time as necessary. Trustee Gilmore suggested that parameters be looked at to better determine how to best address the positions that are in this group. Board Chair Zdrojewski recommended a wage study be performed. If certain pay levels of the positions need to be adjusted, it may be necessary to do the needed increases in increments. We will know more as this item continues to be looked at. Vice President Frick shared with Trustees that the increases involved have been built into the budget and can be allocated at any time, if the Board approves the recommendation. Board approval is necessary to move forward. Further discussion took place concerning this item. Additional information may be necessary to look at all administrative compensation and which positions in particular need adjustments, but there may be some that are maxed out at this time. The Board Chair thanked everyone who has worked on this topic to provide thorough information to consider.

Item V-G: Clare-Gladwin RESD Lease Agreement Update

President Hood informed Trustees that College Attorney Thrun is looking at the lease agreement with the CG-RESD and making recommendations for adjustments that are in the best interest of the College, yet accommodating to the needs of the RESD as well. Some of the language of the original lease did not address in depth the areas that are now being looked at for clarification and/or modifications. The document changes will be presented to the Board when they are completed for consideration. Vice President Frick stated that there are 41 years left on the original 99-year lease of the property. The Trustees agreed that there is no hurry to do this quickly, they would rather the document be thoroughly examined and the changes/modifications brought for consideration upon the completion of the study.

Item V-H: Preliminary Budget 2025-26

Vice President Frick presented the preliminary budget for 2025-36 for Board information. Upon its completion, the budget will be presented to the Board for acceptance as an action item.

NEW BUSINESS

Item VI-A: Correspondence and Announcements

President Hood announced that the accrediting body for Mid's PTA (Physical Therapist Assistant) program (CAPTE-Commission on Accreditation in Physical Therapy Education) recently visited Mid to perform their review of the program. President Hood introduced Barb Wieszcieski, Dean of Health Sciences, who informed the Board that the PTA program received accreditation for a period of 10 years. There have been wonderful comments about the program, including those from students in the PTA program. The Board congratulated Dean Wieszcieski on this wonderful news.

President Hood informed Trustees that the Capital Campaign is going very well, and the first major gift for the Event Center has been obtained over this period of the "quiet campaign". There have been very generous donations to support the Advanced Manufacturing Trades Center. The Morey Center is completely financed from State grants and private donations. Mid appreciates the generosity of so many folks in who support the College and the students we serve.

Agenda Item VI-B: Curriculum Changes (Policy 301.07)

Provost Mertes provided an overview of the curriculum changes, effective for the 2-25-36 academic year. Mertes announced that we received official word on the certification of programs in Dual Enrollment, and stated that congratulations on this accomplishment should go to Richard Smith, Associate Dean of Off-Campus and K-12 Operations. The Board offered their congratulations to Dean Smith on a job well done.

Agenda Item VI-C: TargetX Software Renewal

Vice President Miller presented information on the recommendation to approve the renewal for the TargetX Software partnership. The total cost for the software covers the period from July 1, 2025 to June 20, 2030. Funding is sourced from Title III and Institutional Technology and total cost for the next 5 years is \$375,000. This software performs very well and meets our needs and it is recommended for approval. A motion was made by Trustee Pittsley to approve the purchase from TargetX at a five-year cost of \$375,000. Support from Trustee Moore – all ayes; motion carried.

Agenda Item VII-A: Calendar of Events

Board Chair Zdrojewski reviewed upcoming events. The next Board Meeting is scheduled for June 17th and includes the 5:00 “Truth in Taxation” meeting, followed by the Regular Meeting at 5:30, in the Esther C. Conference Room of the Harrison Campus. President Hood reminded Trustees of the MCCA Summer Conference on Mackinac Island, which takes place July 30 through August 1st. Several Trustees have made their reservations to attend. Any who have an interest to register may contact the President’s Office.

Agenda Item VII-B: Board Comments-Other Business

Vice Chair Jankoviak shared that he thought Commencement went very well, despite a few glitches in the sound system. Provost Mertes shared with Trustees that Lacey Anderson, Administrative Assistant for the VP of Academic Affairs, watched the stream version of the ceremony, and noted which students’ names were affected by the sound system being defective at the time they crossed the stage. She contacted the students and apologized for the inconvenience. The Board Chair expressed the Board’s appreciation to Lacey for following through and offering our apologies.

NEW BUSINESS

Agenda Item V-I: Closed Session – Presidential Evaluation (Section 8.1.a of OMA)

President Hood requested that the Board meeting in closed session to discuss his evaluation with the Board of Trustees

Roll call vote showed ayes from all Trustees. The meeting convened into closed session at 7:25 p.m.

The Board returned to regular session at 7:55 p.m. There was no action taken.

Meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Sherry Kyle

Executive Assistant to the President and Board of Trustees

Jane Zdrojewski, Board Chair

Richard S. Allen, Jr., Board Secretary