

Mid Michigan College Board of Trustees Regular Meeting

August 5, 2025 – Community Room, Mt Pleasant Campus

Present: Present: Jane Zdrojewski, Board Chair; Dr. Michael Jankoviak, Vice Chair; Dr. Karen Moore, Treasurer; Richard S. Allen, Jr., Secretary; George Gilmore, Trustee; Lois Pittsley, Trustee; Tim Hood, President

Absent: Nate Weisenburger, Trustee

Guests: Dr. Scott Mertes, Provost; Lillian K. Frick, Vice President of Finance & Administration; Matt Miller, Vice President of Student Services & Advancement; Lori Fassett, Associate Vice President of Human Resources; Meghan Keen, Director of Strategic Communications; Alexa Carey, Executive Director of the Mid Michigan College Foundation; Sherry L. Kyle, Executive Assistant to the President & Board of Trustees

The Board Chair called the meeting to order at 5:31 p.m.

Item II: Approval of Agenda

There were no changes to the agenda this evening. The agenda stands as approved.

Item III: Public Comments

There were no public comments from guests.

Item IV: Approval of Consent Items

A motion was made by Trustee Allen, and supported by Trustee Pittsley to approve the consent items as reflected in the board packet. All ayes – motion carried.

Item V-A: Fall Enrollment Report

Vice President Miller provided an overview of Fall Semester 2025 for the trustees. Total number of students is up 9.8%, with an increase in total credit hours of 4.4% as compared to Fall 2024.

Item V-B: Event Center Update/Escrow Agreement

Miller presented updated information about the new Event Center in Mt Pleasant, including procurement, bidding, site plans, the ongoing Union Township Escrow agreement, and progress on the Capital Campaign. A discussion took place concerning the proposed Escrow Agreement with Union Township. This continues to be an ongoing discussion with counterproposals. This was followed by a discussion regarding current and potential gifts from donors for the Event Center. The donation of in-kind gifts in many projects at Mid are also very much appreciated. More to come on these subjects. Board Chair Zdrojewski shared that if trustees feel a special meeting is needed to further discuss these issues in closed session, we can schedule one this fall.

Item V-C: Foundation Update

Alexa Carey provided information on current donations and potential donations to the College. She shared that her office is operating very smoothly, with the assistance of two office staff – Natalie Antcliff, Foundation Administrative Assistant, and Courtney Silverthorn, Director of Development. Many meetings with potential donors are taking place, or are scheduled soon – with good outcomes. Alexa provided images of naming rights and opportunities that are currently in the works. Trustee Allen asked how the naming opportunities are prioritized when there are multiple donors who qualify. These are determined on a first come-first served basis when a qualified donation is received. President Hood recommended the Board approve the naming opportunities as presented by Ms. Carey this evening.

A motion was made by Trustee Jankoviak, with support by Trustee Pittsley to approve the naming opportunities presented this evening. All ayes – motion carried.

Item V-D: Morey Center Renovation-Robotics Lab Update

Provost Mertes and Vice President Frick provided a presentation of photos of the recently completed Robotics Lab at the Mt Pleasant Campus. The project is finally nearly completed, with equipment and fixtures in place and the result is very

impressive. This is a very exciting new space for students in these programs. The Board Chair thanked Scott and Lillian for their presentation.

Item VI-A: Correspondence and Announcements

President Hood shared that he felt the MCCA Summer Workshop at Mackinac Island last week was one of the best, with many good meetings and information sharing. Trustees who attended the Workshop expressed that they, too, felt they gained lots of good information.

President Hood informed trustees that the house demolition at the Mt Pleasant campus property is complete and looks great. The purchase of the adjoining property has been a wonderful addition to our campus and the demolition of the buildings at the site has greatly enhanced the beauty of the campus itself.

Item VI-C: RESD Lease Agreement Update

President Hood informed trustees that the review of the 99-year Lease with the RESD continues. Both he and Vice President Frick feel that it is nearly ready for review by the Board of Trustees and it is hoped this item can be added to the board agenda for the September 2, 2025 meeting for board consideration.

Item VI-D: Blanket Purchase Order Request for Digital Advertising

Director of Strategic Communications, Meghan Keen, recommended the Board authorize a Blanket Purchase Order to purchase \$183,614 in digital advertising from the operating budget, and an additional \$74,000 in strategic initiative funds for other digital advertising opportunities for a total of \$257,614. She shared that digital advertising is where most of the activity by prospective students takes place. This information is very useful in marketing and advertising. Trustee Pittsley requested information concerning community awareness in the college area. Ms. Keen shared that a special team for community awareness is in place and covers Mid's localities.

A motion to approve the Blanket Purchase Order at a total cost of \$257,614 was made by Trustee Moore, with support by Trustee Allen. All ayes – motion carried. Ms. Keen thanked the Board for their approval.

Item VI-B: Official College Seal Updated Version-Policy 305.02

Director Keen provided information on the proposed updating of the official college seal, as reflected in the board packet. A discussion took place whereas Ms. Keen stated that the college seal needed to be updated to more effectively reflect our current college overall. It does not display any specific programs and was sent to employees for their input on different proposed version. It is recommended the Board approve the version in the board packet that was most popular – a serif version which still includes the torch and college founding date of 1965. The updated college seal will work nicely in advertising and marketing campaigns. The Board of Trustees approved the original college seal in June 1976.

A motion was presented by Trustee Pittsley to approve the updated version of the college seal as presented by Ms. Keen. Support by Trustee Allen – all ayes; motion carried. Ms. Keen thanked the board for their approval.

Item VI-E: ACCT Membership Dues Payment

Board Chair Zdrojewski shared that she fully supports the renewal of membership with ACCT (Association of Community College Trustees) in the amount of \$3,868.00. Other trustees agreed that the ACCT is a great resource. A motion to approve the renewal of membership was made by Trustee Moore, with support by Trustee Jankoviak. All ayes – motion carried.

Item VI-F: Truck Driving Blanket Purchase Order Request

Provost Mertes recommended the Board approve the blanket purchase order for continued Truck Driving instruction offered by Regen Truck Driving School at a total cost of \$328,650. Truck driving continues to be a very popular program at Mid. The agreement basically is a 70/30 split of funds – 70% to Regen and 30% to Mid. Mid annually receives approximately \$120,000 from this popular and consistent program, with most instruction taking place in the parking lots at the campus.

A motion was made by Trustee Gilmore with support by Trustee Allen, to approve the blanket purchase order at a total cost of \$328,650. All ayes – motion carried

Item VI-G: Flexible Benefit Plan Resolution Adoption

Vice President Frick informed trustees that there are no changes to the content of the plan as relative to employee participation, but is instead an updated version requested by Kushner as related to the IRS needs.

A motion was presented by Trustee Allen, with support by Trustee Gilmore to approve the updated plan submitted by Kushner. All ayes – motion carried.

Item VI-H: Renovation Projects “D” Wing of Harrison Campus

Vice President Frick provided an overview of proposed renovations to the “D” wing of the Harrison Campus. The bid sheets were provided for review by the board. Renovation of space for one half of the project is for the Nursing Lab and is grant funded. The other portion involves renovations for the welding program and would include a classroom portion that is needed for instructional purposes outside of the actual welding itself.

Frick informed trustees that the nursing lab hosts 48 students at one time and the proposed renovations will make the best use of the space. The proposed renovations to the welding space are also in the best interest of instruction and is a needed change for this program as well. The existing welding equipment is in good shape. The renovation would only be for instructional space. It has been over 15 years since this area has received any updates.

The recommendation for bid award to Three Rivers to perform all of the work was explained by Vice President Frick. Because the 5 classroom spaces where the work will be performed is all adjacent, it is felt that one contractor doing the work makes the most sense, rather than award the low bid on each portion to separate contractors. Trustee Pittsley voiced that she felt the lower bid of each area should go to separate contractors and the savings used for other portions of the nursing grant and/or other programs. Ms. Frick further explained her recommendations. Funding for the Nursing component is from the \$2million grant from the State of Michigan for RN to BSN collaboration. Funding for the Welding component is from Mid’s Building and Site fund balance.

A motion was presented by Trustee Gilmore to approve the project as recommended by Vice President Frick, therefore awarding the bid to Three Rivers, with support by Trustee Jankoviak. Ayes from Trustees Gilmore, Zdrojewski, Jankoviak, Allen and Moore. Nays: Trustee Pittsley. Motion carried.

Item V-F: Closed Session-Presidential Performance/Goals Update

President Hood requested that Item V-F be addressed in Closed Session under section 8(1)(a) of the Open Meetings Act to discuss updated goals and performance of the President. A motion was made by Trustee Moore, with support by Trustee Pittsley to move into closed session per President Hood’s request to do so. All ayes.

The Board convened in Closed Session at 7:23 p.m.

The Board reconvened to Open Session at 7:50 p.m.

Item VII-A: Calendar of Events

the Calendar of Events was briefly reviewed.

Item VII-B: Board Comments-Other Business

An article from the Wall Street Journal entitled “College Town Boom Goes Bust” was discussed and led by Trustee Allen, who found the article to be very timely and had much good content as relative to what is currently happening in enrollment patterns in colleges at this time. The article will be scanned by the President’s Office and shared with trustees.

Trustee Moore expressed thanks for the opportunity to attend the Summer Conference at Mackinac Island this past week. She very much enjoyed the sessions and the bonding/interaction that took place.

Board Chair Zdrojewski shared that the session at Mackinac for Presidents and Board Chairs focusing on the TRIO program was very interesting in relation to federal funded programs and positions.

Trustee Pittsley stated that she would like to have a session in the near future that better explains Mid’s funding formula.

Trustee Gilmore shared with everyone to be observant about the current "Ax my Tax" campaign. Everyone agreed and a brief discussion followed.

Adjournment at 8:01 p.m.

Recording Secretary

Sherry L. Kyle