

Mid Michigan College Board of Trustees Meeting

September 3, 2024

The meeting took place in the Esther C. Conference Room, Harrison Campus.

Board Present: Jane Zdrojewski, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Lois Pittsley, Trustee; Nate Weisenburger, Trustee

Guests: Timothy Hood, President; Scott Mertes, Provost; Lillian Frick, Vice President of Finance and Administration; Matt Miller, Vice President of Student Services & Advancement; Lori Fassett, Associate Vice President of Human Resources; Diane Miller, Faculty Senate President; Sherry Kyle, Temporary Part Time Executive Assistant to the President and Board of Trustees

Agenda Item I: *CALL TO ORDER*

The meeting was called to order by Chair Zdrojewski at 7:06 p.m. The Board Chair welcomed everyone to the meeting.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Allen to approve the agenda as presented. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Board Chair Zdrojewski asked for public comment. There were no public comments.

Agenda Item IV: *APPROVAL OF CONSENT ITEMS*

Motion by Trustee Allen to approve the consent items as presented. Second by Trustee Weisenburger. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item V-A: *ENROLLMENT REPORTS*

Vice President Miller provided updated information concerning Fall 2024 enrollment data. Total number of students enrolled shows an increase of 5.4%. An additional 120 students will yet enroll through the Gratiot/Isabella RESD which will increase enrollment percentage following their registration. The Community College Guarantee and the Reconnect programs are both good efforts to enroll and keep students at the college. Total number of international students shows an increase this semester as well. Dual enrollment this semester has approximately 1,400 students. First-time freshman numbers are up 135%. These students carry an average of 11.46 credits. A discussion on free tuition for in-district students took place. Out-of-district students pay the difference only in out-district tuition rate. The college administrators informed trustees that everyone worked diligently to be certain enough classes were available to accommodate student needs. Shadow sessions were opened for the number of students registering. These were filled as students continued to register and more became available if needed. Provost Mertes informed the Board that many discussions have taken place with students and parents concerning the free tuition program. The Board Chair thanked everyone for their dedication to student needs.

Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS*

President Hood shared with trustees that the parking lots are full at both campuses again now that the fall semester has begun. He offered kudos to everyone who worked hard and was flexible to make certain accommodations were made to suit student needs. Faculty members and the Deans worked together to

make everything work out and run smoothly. Welcome back picnics were held at both campuses with informational tables. The events were well attended.

The President also informed trustees that the air conditioning went down at the CLAB building in Mt Pleasant during the first week of classes. The building was very warm and maintenance personnel worked diligently to do what they could to provide some relief. Classes were moved to locations where it was cooler. Students and instructors were notified ahead of time when possible. Signage and further contact were made however possible. Provost Mertes thanked those employees who made it work smoothly – Lacey Anderson, Administrative Assistant for Academic Affairs; Alex Carey, Administrative Specialist to the Academic Deans-Health Science; and Phillaire Murray, Administrative Specialist to the Academic Deans - Academic Affairs. Faculty Senate President Diane Miller added that it was a very smooth temporary transition that went well for students and faculty. Everyone was thankful to have classes in a comfortable setting. Vice President Frick shared that Matt Outinen is new to the Mt Pleasant maintenance crew and is a HVAC Technician and played a big role in doing whatever was possible to cool the building as best he could. Matt has 20 years' experience in HVAC at the casino in Mt Pleasant. James Osborn, recently promoted to Maintenance Manager of Facilities assisted in getting one compressor going at enough strength to cool the building down and provide relief from the heat. The weather also cooled down which helped considerably. Many thanks to those who assisted in overcoming the untimely breakdown.

Dr. Hood shared research concerning the College Retirees Luncheon which used to be held annually. The luncheons were discussed at the August 6th board meeting. The retiree luncheons were canceled due to the Covid outbreak but will continue again now that things are for the most part back to normal. Annette Sturdavant coordinated the luncheons up until the Covid outbreak. More to come.

Agenda Item VI-B: APPROVAL OF ALCOHOL ON CAMPUS (Board Policy 304.01)

Vice President Miller announced an event planned at the Mt Pleasant Center for Liberal Arts & Business to celebrate the anniversary of the building. Approval for serving alcoholic drinks at the event is requested for approval by the Board. The event will be held in the Community Room of the CLAB on November 6, 2024 and is the annual “*Evening of Gratitude.*”

A motion was presented by Trustee Metzger with support by Trustee Weisenburger to approve the request to serve alcoholic beverages on November 6th at the CLAB in Mt. Pleasant. All ayes – motion carried.

Agenda Item VI-C: KPI METRICS

President Hood reviewed information in the Key Performance Indicators hand-out which was sent to board members late this afternoon. The information was displayed on screens in the conference room. Dr Hood explained that there is some duplication in the report due to dual enrollment and it can be tweaked as necessary to provide more accurate information. Student success rates are a combination of graduated and/or course completion students. Information shifts according to student goals. Board Chair Zdrojewski asked if additional information on KPIs should be a future workshop goal and perhaps the data simplified to be more meaningful. Dr. Hood felt this would be a good workshop topic for the Board. The Board Chair asked trustees to share with President Hood any other KPI data they would like included for the next presentation, including success ratings. More to come.

Agenda Item VI-D: BOARD POLICY CHANGE (Board Policy 402)

Associate Vice President of Human Resources, Lori Fassett provided an overview of recommended changes to Board Policy 402-Salaries as an informational first reading. The second reading will take place at the October 1st regular meeting at which time the board will be requested to take action to approve the modifications as presented. *Administrative employees hired or transferred into a new administrative*

position after April 30th will be compensated with a salary that covers the remainder of the current fiscal year as well as the entire following fiscal year.

Agenda Item V-B: REAL ESTATE ACQUISITION ADJACENT TO MT. PLEASANT CAMPUS

The President shared with trustees that the landowners adjacent to the Mt Pleasant Campus have agreed to sell their property to the College and the price has come down from that originally discussed. Board authorization is necessary to move forward with the transaction.

A motion was brought forth by Trustee Jankoviak to authorize the purchase of the real estate at a price not to exceed as previously discussed by the Board in closed session. Support by Trustee Metzger; all ayes – motion carried.

Agenda Item V-C: CLOSED SESSION – TO CONSIDER MATERIALS EXEMPT FROM DISCLOSURE UNDER FOIA (Section 8.1.h of OMA)

Board Chair Zdrojewski announced that the Board would make a motion to go into closed session to consider materials exempt from disclosure under FOIA (section 8.1.h of OMA).

A motion was presented by Trustee Gilmore to go into closed session at 7:50 p.m.

Support by Trustee Weisenburger.

A voice vote showed all ayes from Trustees Weisenburger, Allen, Pittsley, Zdrojewski, Jankoviak, Gilmore and Metzger. Motion carried.

The Board returned to regular session at 8:38 p.m.

Agenda Item V-D: CLOSED SESSION – PRESIDENTIAL EVALUATION/SETTING GOALS (Section 8.1.a of OMA)

President Hood requested the Board go into closed session to discuss goal setting as associated with the presidential evaluation.

A motion was presented by Trustee Allen to go into closed session at 8:39 P.M.

Support by Trustee Weisenburger.

Voice vote showed ayes from Trustees Weisenburger, Allen, Pittsley, Zdrojewski, Jankoviak, Gilmore and Metzger. Motion carried.

The board returned to regular session at 9:05 p.m.

Agenda Item VII-A: CALENDAR OF EVENTS

The Board Chair requested that trustees review upcoming events of interest in the calendar of events.

Agenda Item VII-B: OTHER BUSINESS

Trustee Allen is taking his turn at signing 250 diplomas then will pass on to the next trustee. Electronic signatures may be considered as the number of diplomas continue to grow.

The Board Chair requested that any trustees who have not yet submitted their Board Self-Assessment Feedback form can still do so in the next few days.

Trustee Allen shared that he enjoyed the regional cross-country meet hosted by Mid two days last week. It was an excellent opportunity to showcase the college to the many visiting high school students and their families. An informational table was set up to hand out flyers and free items to guests.

A move for adjournment was provided by the Board Chair at 9:10 p.m.

Meeting adjourned at 9:10 PM

Sherry Kyle
Executive Assistant to the President and Board of Trustees

Jane Zdrojewski, Board Chair

Richard S. Allen, Jr., Board Secretary