

## **MID MICHIGAN COLLEGE BOARD OF TRUSTEES MEETING**

**October 1, 2024**

Esther C Conference Room – Harrison Campus - 7:00 p.m.

Board Present: Jane Zdrojewski, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; Lois Pittsley, Trustee; Nate Weisenburger, Trustee

Board Absent: George Gilmore, Trustee

Guests: Tim Hood, President; Lillian Frick, Vice President of Finance & Administration; Scott Mertes, Provost; Matt Miller, Vice President of Student Services & Advancement; Lori Fassett, Associate Vice President of Human Resources; Shawn Troy, Dean of Workforce & Career Education; Susan Call, Director of Accounting; Josh Sullivan, Engagement Principal-Rehmann; Sherry Kyle, PT Executive Assistant to the President and Board of Trustees

### ***Item I: CALL TO ORDER***

Board Chair Zdrojewski called the meeting to order at 7:05 p.m.

### ***Item II: APPROVAL OF AGENDA***

A motion was made by Trustee Weisenburger to approve the agenda as presented. Support by Trustee Allen – all ayes; motion carried

### ***Item III: PUBLIC COMMENT***

There were no public comments.

### ***Item IV: APPROVAL OF CONSENT ITEMS***

Presenter: Board Chair Zdrojewski

A motion was presented by Trustee Jankoviak to approve the consent items as reflected in the board packet this evening. Support by Trustee Allen – all ayes; motion carried.

### ***UNFINISHED BUSINESS***

#### ***Item V-A: Fall Enrollment Report***

Vice President Miller reviewed the latest information on Fall 2024 enrollment. Enrollment is up 8 percent and contact hours are up 7 percent. Dual enrollment has an increase of over 1,500 which is an increase of 40 percent. This is good news for the College. The Board Chair thanked everyone who assisted in making this possible.

### ***NEW BUSINESS***

#### ***Item VI-A: Correspondence and Announcements***

President Hood informed the Board of Trustees that although the Capital Outlay window is open at this time, it is not in the best interest of Mid to apply for the funds this year. The President then reviewed events that have taken place recently, including the *Party with the President* event at the Mt Pleasant Campus which was attended by Mid students, staff, athletes and community members. Over 200 folks attended and it was a wonderful time. The Senior Focus event was attended by over 800 high school

students, another great success. There continues to be growing interest and attendance for the Hunting and Angling scholars. Attendance has risen from 3 or 4 initial students to 33. The Board Chair thanked everyone on behalf of the Board who worked diligently to make these events and programs successful.

***Item VI-B: Community Colleges Local Strategic Value Resolution***

President Hood informed the Board that every year Mid submits a resolution which certifies that the College does meet the best practice standards required for state appropriations. The document and resolution are in the packet for consideration. Vice President Miller informed the Board that the documents are updated and ready for submission upon certification of the resolution. A roll call vote showed vote of aye from Trustees Weisenburger, Allen, Pittsley, Zdrojewski, Jankoviak and Metzger. Trustee Gilmore – absent. Nays – none. Resolution certified. Miller thanked the Board for their approval of the documents.

***Item VI-C: Financial Audit (Board Policy 303.01)***

Vice President Frick thanked Susan Call, Director of Accounting, for taking the lead for Mid in this year's financial audit. Ms Frick introduced Josh Sullivan, Engagement Principal from Rehmann, who will present information concerning the College's 2024 audit. Mr Sullivan reviewed audited financial statements and the schedule of expenditures of Federal awards. A comparison of general fund revenue sources for community colleges in Mid's group was provided. Mid Michigan College's general fund revenues are 55% tuition and fees, 17% property taxes, 24% state aid and 4% other sources. Averages in peer college groups is 36% tuition and fees, 31% property taxes, 29% state aid and 4% other. A motion was made by Trustee Jankoviak to approve the board audit for Fiscal Year 24. Support by Trustee Weisenburger-all ayes; motion carried. Board Chair Zdrojewski thanked Mr. Sullivan and Rehmann representatives for performing and presenting the 2024 audit for Mid Michigan College.

***Item VI-D: Key Performance Indicators***

President Hood reviewed information in the condensed version of the Key Performance Indicators (KPI) document included in the agenda. President Hood and Provost Mertes both commented on how the information has been helpful to Mid's new Director of Institutional Research, Karolina Achirri. Board Chair Zdrojewski recommended the College administration let Karolina know that she is welcome to contact board members with anything she may need in her research and they would be very pleased to assist. Chair Zdrojewski also commented that the Michigan Community College Association (MCCA) has very impressive data and would be a valuable resource.

***Item VI-E: Foundation Board Appointment Update***

The Board Chair noted that Trustee Weisenburger has requested to be removed from the Foundation's Development Committee due to conflicts. Trustee Pittsley was requested to serve in that capacity as a Board member appointed to the Mid Foundation and accepted graciously to serve the dual Foundation role.

A motion to approve the appointment was made by Trustee Weisenburger, supported by Trustee Allen – all ayes; motion carried. Board Chair Zdrojewski requested that a quarterly report on Foundation business be on the board agenda.

**Item VI- F: Construction Bid for Morey Center Tech Renovation (Board Policy 303.03)**

Vice President Frick presented information concerning the Morey Technical Center Interior Renovations bids received September 24, 2024. The bids for renovation of the 3 million dollar project at the Mt Pleasant Campus include enlarging the welding program capacity, renovation of the area vacated by Mid's facilities and maintenance department, and improving the functionality of the Center. College architectural firm Hobbs & Black recommends awarding the project to the low bid of \$900,000.00 presented by Three Rivers Corporation. They also acknowledged that the second lowest bid from Nielsen Commercial Construction at \$1,017,900.00 is also from a very reputable company. Ms Frick informed Board members that the project will begin during the Winter semester and expected completion date is January 13, 2025. This timeline best accommodates classes, students and faculty.

A motion to approve the bid to Three Rivers Corporation at \$900,000.00 was presented by Trustee Weisenburger with support from Trustee Allen – all ayes; motion carried. Vice President Frick thanked the Board for their approval.

**Item VI-G: PT Solutions Purchase – Morey Tech Center Renovation (Board Policy 303.02)**

Provost Mertes provided an overview of recommended purchases in agenda items VI-G, VI-H, VI-I, VI-J and VI-K, all in relation to equipment for the Morey Tech Center Renovation project. All of the equipment will be funded by a grant from the State of Michigan. Dean of Workforce Development Shawn Troy Informed the Board that the exciting new equipment for the renovated areas are state of the art items and will be wonderful for the students and programs in that area. Included are mills, lathes, welding booths and supplies, manufacturing technology and robotic trainers, 3D industrial printers and wash stations. Welding stations will be increased from 18 to 28. Students will be learning on the very best equipment. Prerequisites to some of the manufacturing courses include learning on more basic machines which is necessary to get a full understanding of the process. The equipment types and brands are used by employers in the mid Michigan area as well as nationwide. It has not been possible to offer these courses in Mt Pleasant until the grant funds made this possible. The Harrison Tech Center does have these courses and similar equipment in place. These programs are very popular and enrollment continues to increase, with over 120 dual enrolled students from the RESD participating in the classes. Automotive courses are also very popular with the students. Board Chair Zdrojewski suggested that a motion be made to approve agenda items VI-G through VI-K in one motion due to the funding being from one source.

A motion was made by Trustee Metzger with support by Trustee Weisenburger to approve agenda items VI-G through VI-K – Morey Tech Center Equipment Purchases with funds from the State of Michigan. All ayes-motion carried.

**Item VI-H: HAAS Factory Outlet Purchase -Morey Tech Center Renovation (Board Policy 303.02)**

(Approved in Item VI-G)

**Item VI-I: Purity Cylinder Purchase-Morey Tech Center Renovation (Board Policy 303.02)**

(Approved in Item VI-G)

**Item VI-J: Advanced Technologies Purchase – Morey Tech Center Renovation (Board Policy 303.02)**

(Approved in Item VI-G)

**Item VI-K: Stratasy's Purchase-Morey Tech Center Renovation (Board Policy 303.02)**

(Approved in Item VI-G)

**Item VI-L: Steve Ross Full Time Faculty Status Recommendation**

Provost Mertes recommended the Board approve a recommendation for the promotion of Psychology Instructor Steve Ross to full faculty status, per the letter of recommendation from Dean of Arts & Science, Dr. Stevens Amidon. Mertes complimented Mr. Ross for his dedication to teaching and going above and beyond the requirements of the contract with the Faculty Senate. Provost Mertes informed board members that he very much supports Dr. Amidon's recommendation.

A motion was made by Trustee Pittsley to promote Steve Ross to a full-time permanent faculty position at Mid Michigan College. Support by Trustee Jankoviak. All ayes – motion carried. The Board offered congratulations to Mr. Ross for his promotion to full time faculty status and thanked him for his dedication to learning at Mid.

**Item VI-M: 80/20 Cap vs Hard Cap for Employee Premiums (Board Policy 406.02)**

Associate Vice President of Human Resources Lori Fassett presented information concerning the 80/20 cap versus hard cap for employee premiums as related to Public Act 152 and how it affects employee and college health insurance premiums. PA 152 states that the College can finance no more than 80% of health care costs in medical benefit plans. Vice President Frick informed board members that there is a 16% increase in costs across the board this year. This needs to be included in negotiations language in the future. The faculty and ESPA contracts currently vary in related language. There are three options from the State of Michigan to consider for adoption by the board. All 3 options were reviewed. Ms Fassett and Ms Frick recommended the board approve the 80%/20% option and will develop further information once approved for future board information. Action would cover medical benefit plan coverage for the period dated January 1, 2025 through December 31, 2025, per board policy 406.02.

A motion to approve the 80/20 selection of the resolution to comply with the requirements of 2011 Public Act 152 was made by Trustee Weisenburger with support by Trustee Jankoviak. Roll call vote showed ayes from Trustees Weisenburger, Allen, Pittsley, Zdrojewski, Jankoviak and Metzger. Absent: Trustee Gilmore. Motion carried-resolution adopted.

**UNFINISHED BUSINESS –**

**Item V-B: Board Policy Change (Board Policy 402)**

Associate Vice President Fassett presented modifications to Board Policy 402-Salaries-as a second reading requiring board action. The information (addition of 402.02) was presented at the September 3, 2024 board meeting as a first reading.

A motion was brought forth by Trustee Pittsley with support from Trustee Jankoviak to approve the addition of board policy 402.02 as presented by Ms. Fassett. All ayes – motion carried.

**Item V-C: Update on Real Estate Acquisition Adjacent to Mt Pleasant Campus**

Vice President Frick reported that a draft purchase agreement has been completed for the purchase of the property adjacent to the Mt Pleasant Campus. The purchase is expected to be finalized by the end of the year. Updates will be presented to the Board of Trustees monthly until the project is completed.

**BOARD COMMENTS**

***Item VII-A: Calendar of Events***

Board Chair Zdrojewski noted that the ACCT conference is coming up soon and recommended members consider attending. Mid’s annual holiday celebration is November 9<sup>th</sup> at the Comfort Inn in Mt Pleasant from 5:00 to 10:00 p.m. Trustee Allen informed members of the Board that there is a Ducks Unlimited event at the Doherty Hotel in Clare on October 10<sup>th</sup>. Provost Mertes reviewed information concerning the Indigenous Peoples’ Day event on Monday, October 10<sup>th</sup>. A full schedule of activities and demonstrations is in place, including the making of a “community black ash basket” which all participants will have a hand in making. It will then be gifted to the College. Provost Mertes thanked President Hood for acquiring \$2 million in grants from the State of Michigan which purchases state-of-the-art equipment for programs.

***Item VII-B: Other Business***

Provost Mertes also informed Trustees that this year, Beth Binder (Director of Admissions) and Lindsay Golden (Director of K-12 Operations) will be recognized as Mid-Michigan’s 40 under 40 Emerging Leaders for 2024. Last year, Autumn Matthews (Director of Workforce & Economic Development) was recognized for the same award sponsored by Middle Michigan Development Corporation (MMDC). The Board congratulated Beth, Lindsay, and Autumn on the recognition well deserved. There are many wonderful things going on at Mid.

Meeting adjourned at 8:21 by Board Chair Zdrojewski.

Recording Secretary,  
Sherry Kyle  
Executive Assistant to the President and Board of Trustees

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Jane Zdrojewski, Board Chair

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Richard S. Allen, Jr., Board Secretary