

## **Mid Michigan College Board of Trustees Regular Meeting**

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Jane Zdrojewski, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Nate Weisenburger, Trustee; Lois Pittsley, Trustee

Absent: All Trustees Present

### **Agenda Item I: *CALL TO ORDER***

Board Chair Jane Zdrojewski called the meeting to order at 7:07 PM.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Allen to approve the agenda as presented. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Zdrojewski asked for public comment, no one wished to comment.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Allen to approve the consent items as presented. Second by Trustee Jankoviak. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

President Hood gave an overview of the previous week's Commencement activities.

He gave the Board an overview of his upcoming trip to Germany and tour opportunities in June and how they relate to potential partnerships to benefit the college.

Vice President of Student Services and Advancement spoke about the success of the 2024 A Northern Tradition event. Special thanks to Jay's Sporting Goods for all of their contributions to the event! Board Chair Zdrojewski suggested a friendly competition amongst trustees to see who can sell the most tickets next year.

### **Agenda Item V-B: *LAERDAL PURCHASE***

Dean of Health Sciences Barb Wieszciecinski presented a request to purchase two Sim Man essentials and accessories, one for each campus. Funding for this purchase will be utilized from the \$2 Million ADN to BSN grant from the State of Michigan.

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Motion by Trustee Pittsley to approve the purchase of two Sim Man essentials and accessories in the amount of \$157,917.58. Second by Trustee Weisenburger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-C: 2024 PARKING LOT MAINTENANCE**

Maintenance Manager Jim Osborn presented the Board with a request to approve a parking lot maintenance plan for both campuses for 2024. Money for this purchase would come from the deferred maintenance fund.

Motion by Trustee Gilmore to approve the 2024 parking lot maintenance plan, in the amount of \$80,692.00 Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-D: 2024 TRUCK & PLOW PURCHASE**

Maintenance Manager Jim Osborn presented the Board with a request to purchase a 2024 truck and plow for college maintenance operations. Money for this purchase would come from the deferred maintenance fund.

Motion by Trustee Jankoviak to approve the purchase of a truck and plow as presented from Krapohl Ford in the amount of \$61,954.69. Second by Trustee Weisenburger. A voice vote showed All Ayes by the Trustees; Motion Carried.

### **Agenda Item V-E: RESOLUTION FOR ESTIMATED REVENUE**

Vice President of Finance and Administration Lillian Frick presented a request to approve the annual Resolution for Estimated Revenue.

Motion by Trustee Weisenburger to approve the Resolution for Estimated Source of Revenue for fiscal year 2024-25 as presented. Second by Trustee Metzger. A roll call vote showed yes votes from Trustees Allen, Gilmore, Jankoviak, Metzger, Pittsley, Weisenburger, Zdrojewski. All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-F: AUDITING SERVICES PROPOSAL**

Vice President of Finance and Administration Lillian Frick presented a request to approve an auditing services proposal.

Motion by Trustee Gilmore to approve a three year contract with Rehmann for auditing services in the amount of \$162,300. Second by Trustee Jankoviak. A voice vote showed All Ayes from the Trustees; Motion Carried.

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### **Agenda Item V-G: *ELLUCIAN SOFTWARE MAINTENANCE RENEWAL***

Director of Information Technology Kirk Lehr presented the Board with a request to approve the 2024-2025 Ellucian software maintenance renewal. Money for this purchase will come from the Information Technology budget.

Motion by Trustee Jankoviak to approve the 2024-2025 Ellucian software maintenance renewal in the amount of \$274,439.00. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-H: *SUMMER ENROLLMENT REPORT***

Vice President of Student Services and Advancement Matt Miller presented the latest Summer enrollment report.

### **Agenda Item V-I: *CURRICULUM CHANGES***

Provost Scott Mertes presented the Board with a request to approve curriculum changes effective for the 2024-2025 academic year. The curriculum committee recommends the changes that were presented.

Motion by Trustee Jankoviak to approve the 2024-2025 curriculum changes as presented. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-J: *CLOSED SESSION- NEGOTIATION UPDATE***

Motion by Trustee Allen to enter into a closed session at 8:08 pm regarding Section 8 (1)(c) of the Open Meetings Act as requested by the college's negotiation party. Second by Trustee Weisenburger. A roll call vote showed yes votes from Trustees Allen, Gilmore, Jankoviak, Metzger, Pittsley, Weisenburger, Zdrojewski; Motion Carried.

The Board returned to open session at 8:28 PM.

### **Agenda Item VII-A: *CALENDAR OF EVENTS***

All athletic event dates and times can be found at [www.midmichlakers.com](http://www.midmichlakers.com)

May 9            Foundation Board of Directors Meeting, Community Room, Mt. Pleasant Campus

May 16-17      MCCA Board of Directors Spring Meeting

June 4           Board of Trustees Meeting, Harrison Campus

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June 6 Employee Night at the Great Lakes Loons Game, Dow Diamond, Midland

June 18 Board of Trustees Meeting, Harrison Campus

July 30-Aug 2 MCCA Summer Conference, Mission Point Resort, Mackinac Island

### **Agenda Item VII-B: *OTHER BUSINESS***

Trustee Jankoviak talked about a discussion with Dean Wieszciecinski regarding high employment rate for nursing and radiography students.

Board Chair Zdrojewski gave kudos to everyone involved in planning and executing the various events around commencement.

Meeting adjourned at 8:32 PM

Recording Secretary,

Amy Lince

Executive Assistant to the President and Board of Trustees

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Jane Zdrojewski, Board Chair

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Richard S. Allen, Jr., Board Secretary