

Mid Michigan College Board of Trustees Regular Meeting

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Jane Zdrojewski, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Lois Pittsley, Trustee

Absent: Nate Weisenburger, Trustee

Agenda Item I: *CALL TO ORDER*

Board Chair Jane Zdrojewski called the meeting to order at 7:02 PM.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Gilmore to approve the agenda. Second by Trustee Allen. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Board Chair Zdrojewski asked for public comment, no one wished to comment.

Agenda Item IV: *APPROVAL OF CONSENT ITEMS*

Motion by Trustee Jankoviak to approve the consent items as presented. Second by Trustee Allen. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item V-A: *ENROLLMENT REPORT*

Vice President of Student Services and Advancement presented the latest enrollment report for the Fall semester. A discussion took place regarding how dual enrollment, credit hours versus contact hours and other items affect the numbers.

Agenda Item V-B: *CONSTRUCTION UPDATE*

Vice President of Finance and Administration Lillian Frick and Director of Facilities Joe Myers presented the latest on construction projects taking place around campus. The substantial date for the salt barn completion was this week, however some components of the project are still in limbo and have not been received yet.

Agenda Item V-C: *COMMITTEE ASSIGNMENTS*

Former Trustee Onita Oles served on the TRIO Advisory Board and as the backup on the MCCA Board of Directors. The Board needs to select a replacement and appoint them to those committee assignments.

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Motion by Trustee Jankoviak to appoint Lois Pittsley to serve as the Board designee on the TRIO Advisory Board through December 2024. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

Board Chair Zdrojewski stated that the backup on the MCCA Board of Directors would be tabled until she could reach out to Trustee Weisenburger regarding his interest in this matter.

Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS*

President Hood deferred to Vice President Miller who stated that Mid will be receiving a \$200,000 grant from the Adult Student Success Grant, provided by the Michigan College Access Network and the Office of Sixty by Thirty. The grant will be given to Mid over the course of two years and will assist with mentoring.

President Hood spoke about the recent dual enrollment agreement with Gratiot-Isabella RESD. Kudos to the student services staff at Mid for ensuring that those students were enrolled in a timely manner and flexing their schedules to meet student needs for enrollment and registration.

PTK will be hosting their Deadwood Grove Haunted Forest on October 20, 21, 27 and 28 from 7:00- 10:00 pm.

President Hood and his wife Val will be hosting another campus Halloween party, with more information to come.

Agenda Item VI-B: *TRUCK DRIVING BLANKET PURCHASE ORDER REQUEST*

Provost Scott Mertes presented a request to approve a blanket purchase order to Regen Trucking School in an amount up to \$113,540 to cover enrollments through December 2023. Mid is expected to receive revenue upwards of \$48,660 from these enrollments.

Motion by Trustee Allen to approve the blanket purchase order to cover truck driving enrollments through December 2023 in an amount up to \$113,540. Second by Trustee Pittsley. A voice vote showed All Ayes from the trustees; Motion Carried.

Agenda Item VI-C: *STRATEGIC ENROLLMENT MANAGEMENT CONSULTANT REQUEST*

Vice President of Student Services and Advancement Matt Miller presented a request to engage with consultant EAB to support strategic enrollment planning for a three year tem. Funding for

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the first two years of this request would come from Title III grant funds and the contract would allow for an opt out of the third year of the contract.

Motion by Trustee Gilmore to approve engagement with consultant EAB to support strategic enrollment planning for a three year term in the amount of \$82,287.50. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-D: *CLOSED SESSION*

Motion by Trustee Jankoviak to enter into a closed session pursuant to Section 8(1)(h) of the Open Meetings Act to discuss attorney/client privileged materials at 7:48 PM. Second by Trustee Gilmore. A voice showed All Ayes from the Trustees; Motion Carried.

The Board returned to regular session at 8:16 PM.

Agenda Item VII-A: *CALENDAR OF EVENTS*

- Oct 3 Board of Trustees Meeting, Harrison Campus
- Nov 7 Board of Trustees Meeting, Harrison Campus
- Dec 4 & 5 Trustee and Regent Governance Leadership Institute, East Lansing
- Dec 5 Board of Trustees Meeting, Harrison Campus

Agenda Item VII-B: *OTHER BUSINESS*

Trustee Gilmore asked for an update regarding security. Mid is working to finalize agreements and hiring of proper respective individuals to fill necessary shifts. Trustees requested President Hood to send them an email once agreements are met. Trustee Allen suggested reaching out to a consultant for training options.

Meeting adjourned at 8:29 PM
Recording Secretary,
Amy Lince
Executive Assistant to the President and Board of Trustees

Jane Zdrojewski, Board Chair

Richard S. Allen, Jr., Board Secretary