

MID MICHIGAN COLLEGE
Board of Trustees Workshop and Regular Meeting
Harrison, MI 48625 and Mt. Pleasant, MI 48858
October 4, 2022
6:00 PM Workshop
7:00 PM Meeting
Esther C. Conference Room, Harrison Campus

Workshop Presentation

Mid Michigan College Foundation Update, Executive Director Tom Olver.

Board of Trustees Meeting Agenda

APPROVAL OF AGENDA

Item II, Approval of Agenda

Presenter: Board Chair Petrongelli

Board Consideration: Action

Item III, Public Comment

Presenter: Board Chair Petrongelli

Board Consideration: Information

APPROVAL OF CONSENT ITEMS

Item IV, Approval of Consent Items

Presenter: Board Chair Petrongelli

Board Consideration: Action

UNFINISHED BUSINESS

Item V-A: Enrollment Report

Presenter: Matt Miller

Board Consideration: Information

Item V-B: Proposed Mt. Pleasant Campus Facilities

Presenter: President Hood

Board Consideration: Information/Action

NEW BUSINESS

Item VI-A: Correspondence and Announcements

Presenter: President Hood

Board Consideration: Information

Item VI-B: Local Strategic Value Resolution

Presenter: President Hood

Board Consideration: Information/Action

Item VI-C: Blanket Purchase Order for Board Gift to Employees

Presenter: Amy Lince

Board Consideration: Information/Action

Item VI-D: Realignment

Presenter: President Hood

Board Consideration: Information

Item VI-E: Campus House Renovation

Presenter: Lillian Frick

Board Consideration: Information/Action

Item VI-F: Administrative Retirement Incentive Extension

Presenter: President Hood

Board Consideration: Information/Action

BOARD COMMENTS

Item VII-A: Calendar of Events

Presenter: Board Chair Petrongelli

Board Consideration: Information

Item VII-B: Board Comments- Other Business

Presenter: Board Chair Petrongelli

Board Consideration: Information

Approval of Agenda

Item II, Approval of Agenda

Presenter: Board Chair Petrongelli

Board Consideration: Action

President's Recommendation:

Motion to approve the agenda as presented.

Approval of Agenda.

Approval of Agenda

Item III, Public Comment

Presenter: Board Chair Petrongelli

Board Consideration: Information

President's Recommendation:

None, informational.

The Board will allow public comment at this time.

Approval of Consent Items

Item IV, Approval of Consent Items

Presenter: Board Chair Petrongelli

Board Consideration: Action

President's Recommendation:

Motion to approve the consent items as presented.

- A. Minutes- September 6, 2022 Regular Meeting; September 14, 2022 Special Meeting
- B. Monthly Financial Report:
 - 1. Financial Summary for the period ending August 31, 2022.
 - 2. General fund balance sheet as of August 31, 2022.
 - 3. General fund statement of revenues and expenses for nine months ending August 31, 2022.
 - 4. Gifts and Donations: Donations totaling \$3,254 were received for the Mid Foundation in August 2022.
- C. Monthly Personnel Report.

Mid Michigan College Board of Trustees Regular Meeting

September 6, 2022 – page 1

The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; George Gilmore, Trustee; Jane Zdrojewski, Trustee; Onita Oles, Trustee

Absent: Terry Petrongelli, Board Chair; Thomas W. Metzger, Treasurer

Agenda Item I: *CALL TO ORDER*

Vice Chair Jankoviak called the meeting to order at 7:10 PM.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Allen to approve the agenda with the addition of the Building Project as Item VI-D moving the closed session to Item VI-E. Second by Trustee Gilmore. A voice vote showed yes votes from Trustees Gilmore, Oles, Allen, Jankoviak and a no vote from Trustee Zdrojewski; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Vice Chair Jankoviak asked for public comment, no one wished to comment.

Agenda Item IV: *APPROVAL OF CONSENT ITEMS*

Motion by Trustee Zdrojewski to approve the consent items as presented. Second by Trustee Oles. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item V-A: *ENROLLMENT REPORTS*

Vice President of Student Services Matt Miller presented an update on the Fall 2022 enrollment report.

Agenda Item V-B: *BOARD POLICY 106 UPDATE*

At the August 2, 2022 meeting the Board was presented with a change to Board policy 106, as presented in the Board packet regarding the college's non-discrimination policy.

Motion by Trustee Oles to approve the update of Board policy 106 as presented. Second by Trustee Zdrojewski. A voice vote showed yes votes from Trustees Zdrojewski, Jankoviak, Gilmore, Oles and a no vote from Trustee Allen; Motion Carried.

Agenda Item V-C: *BOARD POLICY 304.09 UPDATE*

At the August 2, 2022 meeting the Board was presented with a change to Board policy 304.09 as presented in the Board packet regarding the college's weapons policy. Trustee Allen

Mid Michigan College Board of Trustees Regular Meeting

September 6, 2022 – page 2

discussed concerns with changes to the policy. Trustee Gilmore asked why Mid is designated a “weapon free zone.” Trustee Jankoviak suggested that a complete change in any policy or removal of policy be taken to the annual Board policy review process.

Motion by Trustee Gilmore to approve the update of Board policy 304.09 as presented. Second by Trustee Allen. A voice vote showed yes votes from Trustees Zdrojewski, Jankoviak, Gilmore, Allen and a no vote from Trustee Oles; Motion Carried.

Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS*

Mid welcomed around 30 female administrators from higher education institutions in Pakistan. This event was in partnership with MI-ACE and the assistance of former President Christine Hammond.

Indigineous Peoples’ Day events will take place on October 10, 2022 from 10 AM to 2 PM.

Deadwood Grove will take place the last 3 weekends (Friday and Saturday) of October.

Associate Vice President Lori Fassett will be assisting at the Central Michigan Veterans Fund Golf Outing in Shepherd this coming weekend.

Agenda Item VI-B: *EDUCATIONAL TALENT SEARCH ANNUAL UPDATE*

Director of Educational Talent Search (ETS) Grant Project Marilee Kujat presented the Board with an annual update regarding the program.

Agenda Item VI-C: *MOODLE CLOUD HOSTING*

Director of Information Technology Kirk Lehr presented a request to contract with MoodleUS for 3 years in the amount of \$82,197.00 for cloud hosting. Funding for this project would utilize money from the Institutional Technology Fund.

Motion by Trustee Gilmore to a 3 year contract with MoodleUS in the amount of \$82,197.00 for cloud hosting as presented. Second by Trustee Zdrojewski. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-D: *BUILDING PROJECT*

Vice Chair Jankoviak asked Board members if they felt they had the proper information necessary to make a decision on this. Trustee Zdrojewski stated that she did not. Trustee Gilmore asked about the total cost of the project. Trustee Zdrojewski stated that she needed to see an explanation of costs in writing to be able to vote on the issue. Trustee Gilmore stated that he saw the project as an advertising opportunity and would like to see the Board make a commitment. Trustee Zdrojewski stated that she did not see the Board operating and making a

Mid Michigan College Board of Trustees Regular Meeting

September 6, 2022 – page 3

decision in this manner. Trustee Oles stated that the Board should not feel pressured and was not comfortable voting on the issue tonight. Trustee Allen asked about the total budget for the year and how it compares to what we could be spending on this project. The Board heard from the Executive Director of the Mid Foundation Tom Olver, regarding fundraising feasibility for this project and potential donor responses. Trustee Oles asked for clarification on how community college Boards operate regarding decisions similar to this project. Trustee Zdrojewski spoke about the needs of academic programs and what priorities Mid needs to address first. Trustee Jankoviak stated that he is not in favor of the athletic complex, as he does not feel the need is really there. He compared the number of student athletes with the overall number of students in regards to how much money we would be spending. Trustee Allen spoke about not understanding the necessity of this project. Hobbs and Black Architect Marty Ruitter spoke about various specification breakdowns that could be presented at the next meeting. Trustee Zdrojewski would like to see the scenarios, students affected and the risks of not acting on those scenarios. The Trustees asked how much money was already invested in this project, and requested something in writing regarding the specifications of this project to consider. The Board proposed a Special Meeting in two weeks to go over more specific details. A discussion regarding the selection of the Mt. Pleasant campus took place and suggestions on how Harrison campus athletic facilities could be improved. The Board decided to table the discussion until a Special Meeting can be held on September 14 at 5:00 PM.

Agenda Item VI-E: *CLOSED SESSION*

Vice Chair Jankoviak stated that the next item on the agenda would be a recommended closed session to discuss pending litigation, Reising v. Mid Michigan College, et al., with litigation counsel.

Motion by Trustee Oles to adjourn to closed session at 8:50 PM. Second by Trustee Zdrojewski. All Ayes; Motion Carried.

The Board returned to regular session at 9:12 PM.

Agenda Item VII-A: *CALENDAR OF EVENTS*

| | |
|---------|---|
| Sept 13 | Trustee Tour of Mt. Pleasant Campus, 12:00-4:30 PM, Mt. Pleasant |
| Sept 29 | Meet the Lakers Event, 7:00-9:00 PM, Hunter's Ale House, Mt. Pleasant |
| Oct 4 | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| Oct 15 | Laker Achievement Awards, 6:00-9:00 PM, The PohlCat, Mt. Pleasant |
| Nov 1 | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| Dec 6 | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |

Mid Michigan College Board of Trustees Regular Meeting

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Agenda Item VII-B: *OTHER BUSINESS*

Trustee Oles attended the TRIO picnic and spoke to several students. Those students were happy with the services they receive from our TRIO employees and she expressed gratitude for their work with those students.

Trustee Allen shared a story about a student he met, that is ecstatic about his experience at Mid.

Meeting adjourned at 9:15 PM
Recording Secretary,
Amy Lince
Executive Assistant to the President and Board of Trustees

Terry Petrongelli, Board Chair

Richard S. Allen, Jr., Board Secretary

DRAFT

Mid Michigan College Board of Trustees Special Meeting

September 14, 2022 – page 1

The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; George Gilmore, Trustee; Jane Zdrojweski, Trustee; Onita Oles, Trustee

Absent: Terry Petrongelli, Board Chair; Thomas W. Metzger, Treasurer

Agenda Item I: *CALL TO ORDER*

Vice Chair Mike Jankoviak called the meeting to order at 5:04 PM.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Oles to approve the agenda. Second by Trustee Allen. All Ayes; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Vice Chair Jankoviak asked for public comment, no one wished to comment.

Agenda Item IV: *POTENTIAL ATHLETIC FIELD & FACILITY UPDATE DISCUSSION*

President Hood reflected on the work that has been done regarding the potential athletic fields. He stated that the administration does not feel confident in moving forward with the proposed plans as presented. He apologized to the Board for any pressure they felt and said he took full responsibility for any shortcomings. The conversation turned to a discussion regarding the maintenance facility upgrades and proposed advanced manufacturing center.

President Hood spoke about the focus on a new 5 year master plan for Mid and prioritizing projects in that plan. Vice President of Finance and Administration Lillian Frick discussed the process that took place to prepare the most recent master plan and what aspects were involved. She also spoke about the capital outlay process and the most recent project that was submitted for that funding.

Marty Ruitter, Architect with Hobbs and Black spoke about the addendum bids that were received pertaining to specific pieces of the proposed project. He said that if the Board were to make a decision on the project during the October 4, 2022 Board meeting, they would still be within the 60 day bid window. Vice President of Finance and Administration Lillian Frick presented an overview of potential costs for the initial proposed project and the potential costs for the maintenance building alone. The costs already approved by the Board regarding exploratory design and development were discussed.

The proposed maintenance facility would be roughly 7,500 square feet and the training facility would be roughly 10,400 square feet. If a new maintenance facility were to be built, that would

Mid Michigan College Board of Trustees Special Meeting

September 14, 2022 – page 2

free up significant space in the Morey Tech Center to provide more dual enrollment courses or industry specific training.

President Hood stated that the College Cabinet would be holding a retreat on Thursday, September 15, 2022 in order to discuss the current strategic plan and how it correlates with the 5 year master plan.

Trustee Zdrojewski was thankful for more information that was provided to help with an understanding of the process and proposal. She also wondered if a new maintenance facility were built, could the current salt barn building be sold.

If the Board were to approve the project at the October meeting, there most likely would not be a lot of work done yet this fall. The completion time would be roughly July 2023. Trustee Oles asked about lighting on the proposed maintenance facility in order to properly meet the needs of the employees utilizing that space.

Trustee Gilmore asked about current sport field rentals. Vice President of Student Services Matt Miller stated that we are currently paying roughly \$15,000 in order to rent facilities for baseball and softball. A discussion regarding natural grass versus artificial turf and cost saving strategies pertaining to that took place.

President Hood stated that the retraction of a proposed athletic field does not mean that it could not be revisited in the future, however based on prioritization that project can be pushed back. Trustee Gilmore expressed concerns with waiting on the athletic field based on the amount of money that has already been invested. Marty Ruitter stated that if the project was prolonged to another time, that the college should focus on maintaining the current wetlands to ensure that they do not grow larger and reduce usable space.

Vice Chair Jankoviak verified that the master plan was regarding facilities and not programmatic and employment priorities. He also verified that programmatic planning falls into the strategic plan. Trustee Zdrojewski asked to clarify the differences between the strategic plan, master plan and the 5 year plan. The Board expressed thanks for the clarification and deeper dive into the information regarding this proposed project.

Meeting adjourned at 6:10 PM
Recording Secretary,
Amy Lince
Executive Assistant to the President and Board of Trustees

Terry Petrongelli, Board Chair

Richard S. Allen, Jr., Board Secretary

MID MICHIGAN COLLEGE
FINANCIAL HIGHLIGHTS
GENERAL & AUXILIARY FUNDS

August 31, 2022 (Preliminary)

These financial statements are PRELIMINARY and may not reflect fiscal year 2021-22 year end entries that could still be made in the coming weeks. FINAL audited financial statements will be presented by the auditors in November.

GENERAL FUND REVENUE:

- 2022-23 tuition and fee revenue budget is based on a one-half (.5) percent enrollment increase from 2021-22 levels with a three and a half (3.5) percent increase in tuition rates. As of September 14, 2022, Fall 2022 enrollment showed a 0.1% increase in billable tuition hours.
- State appropriations revenue for 2022-23 will be booked in October, coinciding with the State's fiscal year and the disbursement of the first payment.
- No property tax revenue has been booked since 2023 taxes will not be levied until December 2022. The tax levy for 2023 is projected at \$4,284,722.

GENERAL FUND EXPENSES:

- Departmental expenses are in line with 17% of the annual budget, with the exception of:
 - Instruction & Public Service each expended 11% and 12%, respectively, due to the academic calendar; expenses will pick up with the onset of Fall term.
 - Information technology expended 14% due in part to a budgeted technician position that has not been filled.
 - Student Services expended 12% due in part to various institutional scholarships that have not yet been awarded and/or expenses for the academic year.

GENERAL FUND REVENUE OVER EXPENSES:

- The total increase in net assets as of August 31, 2022 is \$3.7 million. This represents \$5.3 million of income for the Fall 2022 term (started August 29, 2022) offset by a portion of College operating costs for the month of August.

BALANCE SHEET:

- The cash balance increased \$375,121 from July 31, 2022 due to payments on student accounts during the month of August.
- Student receivables increased \$415,000 due to 2022 Fall term registration activity. Most balances will not be paid until financial aid (student loans) is processed in September for the 2022 Fall term.

- The prepaid expense balance of \$421,812 represents a few multi-year prepaid items, other prepaid 2022-23 expenses (including Ellucian contracts for \$305,877), and the College contributions to the employee HSA accounts that will be earned during 2022.
- The balance due to other funds of \$7.8 million can be broken down as follows:
 - \$903,000 due to the designated student activities fund
 - \$2.7 million due to the auxiliary services for sales
 - \$140,000 due from the scholarship and grant fund
 - \$447,000 due from the restricted grant fund
 - \$4.7 million due to building and site for current and future college needs
 - \$134,400 due from the Foundation
- The \$1.27 million in accrued payroll and other compensation includes expenses incurred but not paid as follows:
 - Accrued salary, wages and vacation of \$373,000
 - FICA, Federal and State withholding of \$109,000
 - MPSERS/ORP/UAAL payable of \$384,000
 - Employee health and dental insurances payable of \$293,000
 - Unemployment and workers' compensation insurances payable of \$4,000
 - Deferred faculty pay \$88,000
 - Miscellaneous payroll deductions
- A significant portion of the preliminary Unreserved Net Assets of \$9.3 million represents funds set aside by the Board of Trustees to fund current and future college expansion needs.

AUXILIARY FUNDS:

- Total revenue is at 4% of the annual budget due to reduced summer hours in the Laker Cafe.
- Total expenses, at 10% of the annual budget, represent operational costs for the months of July and August.
- The excess expense over revenue to date is \$2,804.

MID MICHIGAN COLLEGE
BALANCE SHEET
August 31, 2022 (Preliminary)

Assets

Current Assets:

| | | |
|-----------------------------------|-----------|-------------------|
| Cash and cash equivalents | \$ | 20,034,765 |
| Student receivables | \$ | 6,188,284 |
| Other receivables | \$ | 1,677 |
| Prepaid expenses and other assets | \$ | 394,005 |
| Due from (due to) other funds | \$ | (7,819,437) |
| Total current assets | \$ | 18,799,294 |

| | | |
|-----------------------|-----------|-------------------|
| Long-term investments | \$ | - |
| Total assets | \$ | 18,799,294 |

Liabilities and Net Assets

Liabilities:

| | | |
|--|-----------|------------------|
| Accrued payroll and other compensation | \$ | 1,269,452 |
| Total liabilities | \$ | 1,269,452 |

Net assets:

| | | |
|---|-----------|-------------------|
| Reserved for: | | |
| Technology | \$ | 2,100,663 |
| Program development | \$ | 863,655 |
| Retirement incentives | \$ | 200,000 |
| Self-funded healthcare reserve | \$ | 1,302,946 |
| Unreserved | \$ | 9,386,806 |
| Current year excess revenue over/(under) expenditures | \$ | 3,675,773 |
| Total net assets | \$ | 17,529,842 |

| | | |
|---|-----------|-------------------|
| Total liabilities and net assets | \$ | 18,799,294 |
|---|-----------|-------------------|

MID MICHIGAN COLLEGE
STATEMENT OF REVENUES, EXPENSES
For the two months ended August 31, 2022 (Preliminary)

| | Current Fiscal Year | | Prior Fiscal Year | |
|--|---------------------|-------------|---------------------|-------------|
| | Amount | % of Budget | Amount | % of Budget |
| OPERATING REVENUES: | | | | |
| Tuition and fees | \$ 6,970,491 | 49% | \$ 7,293,106 | 52% |
| Miscellaneous | \$ 2,683 | 6% | \$ 2,374 | 2% |
| Total operating revenues | \$ 6,973,174 | 49% | \$ 7,295,479 | 51% |
| EXPENSES: | | | | |
| Operating expenses: | | | | |
| Instruction | \$ 1,231,987 | 11% | \$ 1,145,536 | 11% |
| Information technology | \$ 273,597 | 14% | \$ 504,614 | 29% |
| Public service | \$ 95,631 | 12% | \$ 102,350 | 12% |
| Instructional support | \$ 317,037 | 19% | \$ 285,778 | 18% |
| Student services | \$ 396,145 | 12% | \$ 345,643 | 12% |
| Institutional administration | \$ 529,550 | 15% | \$ 651,150 | 14% |
| Operation and maintenance of plant | \$ 408,967 | 17% | \$ 352,387 | 16% |
| Total operating expenses | \$ 3,252,915 | 13% | \$ 3,387,459 | 14% |
| Operating income/(loss) | \$ 3,720,260 | | \$ 3,908,021 | |
| NON-OPERATING REVENUES: | | | | |
| State appropriations | \$ 61,531 | 1% | \$ 44,491 | 1% |
| UAAL | \$ - | 0% | \$ - | 0% |
| Property tax levy | \$ - | 0% | \$ - | 0% |
| Investment income | \$ 9,908 | 20% | \$ 1,645 | 3% |
| Unrealized gain (loss) on investments | \$ - | | \$ - | |
| Gifts | \$ - | | \$ - | |
| Miscellaneous | \$ 740 | | \$ 2,235 | |
| Total Non-operating revenues | \$ 72,180 | 1% | \$ 48,371 | 0% |
| Revenues over/(under) expenses | \$ 3,792,439 | | \$ 3,956,392 | |
| Inter Funds Transfers | | | | |
| Planned Savings (Building & Site) | \$ 116,666 | 17% | \$ - | 0% |
| Bond Debt Service (Building & Site) | \$ - | 0% | \$ - | 0% |
| Restricted Grant Match | \$ - | 0% | \$ - | 0% |
| Foundation Transfer | \$ - | 0% | \$ - | 0% |
| Total Inter Funds Transfers | \$ 116,666 | | \$ - | |
| Net increase (decrease) in Net Assets | \$ 3,675,773 | | \$ 3,956,392 | |

MID MICHIGAN COLLEGE
 STATEMENT OF REVENUES, EXPENSES
 For the two months ended August 31, 2022 (Preliminary)
 AUXILIARY FUND

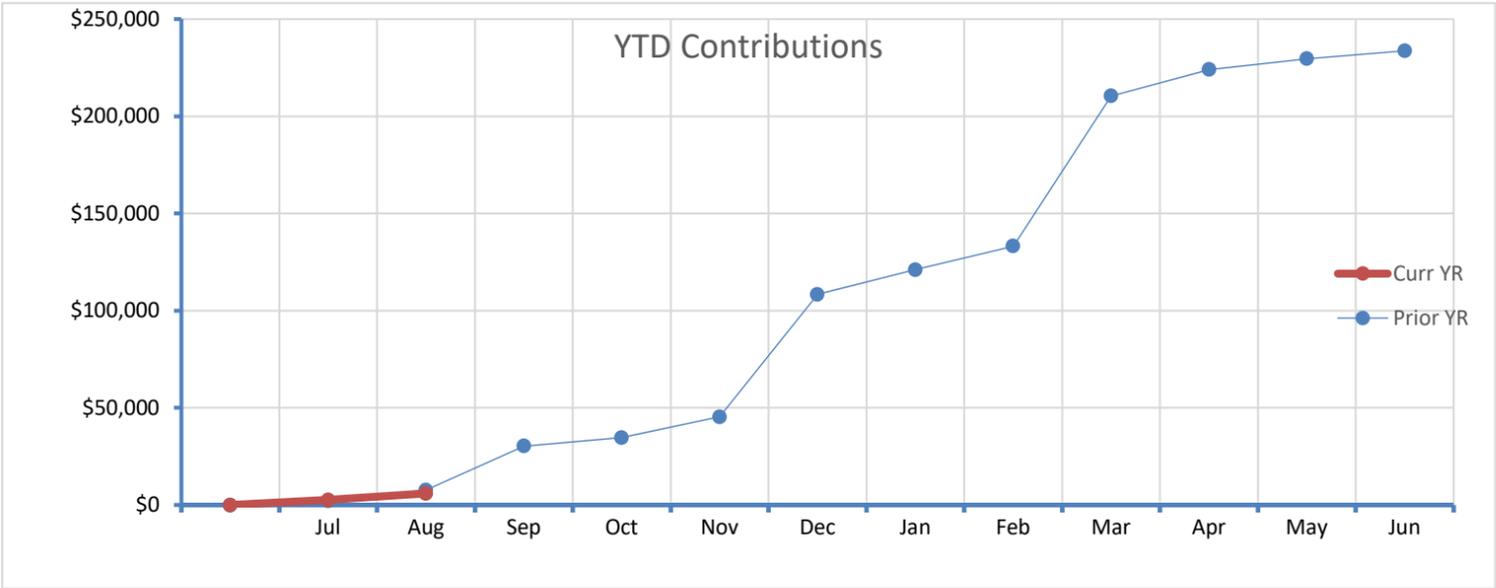
| | Current Fiscal Year | | Prior Fiscal Year | |
|-------------------------------------|--------------------------|-------------|--------------------------|-------------|
| | Amount | % of Budget | Amount | % of Budget |
| REVENUE: | | | | |
| Bookstore | \$ - | 0% | \$ 363,726 | 104% |
| Laker Café* | \$ 2,676 | 4% | \$ 1,477 | 18% |
| | <u>\$ 2,676</u> | <u>4%</u> | <u>\$ 365,203</u> | <u>102%</u> |
| EXPENSES: | | | | |
| Bookstore | \$ - | 0% | \$ 193,267 | 65% |
| Laker Café* | \$ 5,480 | 10% | \$ 665 | 7% |
| Auxiliary Services | \$ - | 0% | \$ 18,703 | 42% |
| | <u>\$ 5,480</u> | <u>10%</u> | <u>\$ 212,635</u> | <u>61%</u> |
| EXCESS REVENUE OVER EXPENSES | <u>\$ (2,804)</u> | | <u>\$ 152,568</u> | |
| | -105% | | 42% | |

**MID MICHIGAN COLLEGE
CONTRACTS ENTERED
2022-23**

| Contracted Party | Description | Date | Term | Amount | Requestor |
|-------------------------|--------------------------------------|-------------|---------------------|---------------|-----------------------|
| Tutor.com | Tutoring Services | 6/21/2022 | 7/01/2022-5/31/2023 | \$ 5,000.00 | Mertes |
| EBRC | Consulting & Administrative Services | 6/22/2022 | 8/15/2022-2/15/2023 | \$ 60,000.00 | Hood (\$10,000/month) |
| CGRES D | Magnus Rental-Auto Program | 6/22/2022 | 7/01/2022-6/30/2024 | \$ 20,283.00 | Mertes/Hood |
| PBA | Athletic Fields | 5/23/2022 | Until Complete | \$ 32,700.00 | Miller/Hood |
| JDH | Athletic Fields | 6/15/2022 | Until Complete | \$ 13,500.00 | Miller/Hood |
| Hobbs & Black | Athletic Fields | 6/24/2022 | Until Complete | \$ 62,000.00 | Miller/Hood |
| SPOL | Assessment Software | 7/7/2022 | 7/15/2022-7/15/2026 | \$ 18,500.00 | Mertes |
| SPOL | Assessment Software Consultation | 7/7/2022 | 7/15/2022-7/15/2026 | \$ 7,000.00 | Mertes |

| Contracted Instruction | Description | Date | Term | Maximum | Requestor |
|-------------------------------|----------------------------------|-------------|---------------------|----------------|------------------|
| Coastal/Dupont | H-Tech Training Modules | 7/7/2022 | 7/02/2022-7/01/2023 | \$ 6,824.00 | Stevens |
| Studio 154 | Pet Planter Painting | 8/2/2022 | 7/20/2022 | \$ 1,320.00 | Sturdavant |
| Monica McCann | Cake Decorating | 8/30/2022 | 8/20-9/27/2022 | \$ 1,600.00 | Sturdavant |
| Ginger Kaufman | Royal Icing-Cookie Decorating | 8/30/2022 | 8/31-12/31/2022 | \$ 5,040.00 | Sturdavant |
| Fay, M. | Intro to Naturapathic Meds | 8/30/2022 | 8/30-10/18/2022 | \$ 2,400.00 | Sturdavant |
| Everyday Life Consulting | Community Health Worker Training | 9/21/2022 | 10/04-12/20/2022 | \$ 5,970.00 | Mathews |

Mid Michigan College Contributions August 2022



| | Curr YR | Prior YR |
|------------------------------|-----------------|-----------------|
| Monthly Contributions | \$ 3,254 | \$ 5,422 |
| YTD Contributions | \$ 5,943 | \$ 7,674 |

| YTD Top Contribution Totals in 2023: | |
|---|-----------------|
| Lakers Athletic and other Athletic Funds | \$ 2,673 |
| Lakers Leadership Fund | \$ 1,370 |
| Lakers Academic Fund | \$ 720 |
| General Fund-Unrestricted | \$ 305 |
| Other Funds | \$ 875 |
| YTD Total | \$ 5,943 |

TO: Board of Trustees

FROM: Lori Fassett, Associate VP of Human Resources

SUBJECT: Staffing Update, October 4, 2022 Board Meeting

DATE: September 19, 2022

FULL-TIME NEW HIRES:

Hilary Breidenstein – Benefits Coordinator Effective: 08/22/2022

Hilary comes to Mid with over 5 years of experience in management, personnel, and customer service. She holds a Bachelor of Arts in Business Administration from CMU and an Associate of Business from Mid! Welcome to the Mid team Hilary!

Stephen Ross – FT Faculty Psychology Effective: 08/20/2022

Stephen comes to Mid with over 15 years of research and teaching experience in Higher Education. He holds a Bachelor of Arts in Psychology from Plattsburgh State University and a Master of Arts in Experimental Psychology from University of North Dakota. Welcome to the Mid team Stephen!

NEW PART-TIME AND STUDENT EMPLOYEES:

Amber Breault – PT Tech Center Administrative Assistant (Edustaff) Effective: 08/15/2022

Rick Hartley – SI Leader (Edustaff) Effective: 08/11/2022

Robby Roberts – Adjunct Computer Information Systems (Edustaff) Effective: 08/20/2022

Ashley Robinson – Adjunct PTA (Edustaff) Effective: 08/20/2022

Taylor Sackett – Adjunct PTA (Edustaff) Effective: 08/20/2022

Matthew Spiess – Adjunct Health Education CCRESA (Edustaff) Effective: 08/11/2022

Tim Theisen – Adjunct Criminal Justice (Edustaff) Effective: 08/22/2022

Sara Thelen – Adjunct Health Education Huron Educational Center (Edustaff) Effective: 08/08/2022

| | |
|---|-----------------------|
| Michael Thoms – SI Leader (Edustaff) | Effective: 08/22/2022 |
| Taylor Bentham – Work Study Admissions | Effective: 08/15/2022 |
| Emily O’Rourke – Work Study Library | Effective: 08/29/2022 |
| Logan Romatz – Work Study Student Advancement | Effective: 08/15/2022 |
| Lavanna Shurtliff – Adjunct Liberal Arts & Humanities | Effective: 08/18/2022 |
| Lauren Speers – Work Study Library | Effective: 08/15/2022 |
| Melinda Stressman – Head Coach Cross Country | Effective: 08/15/2022 |
| Kayla Mayhew – Adjunct Nursing (Edustaff) | Effective: 08/29/2022 |
| Devin Dysinger – Student Worker CAD | Effective: 09/06/2022 |
| Brennan Moore – Student Worker Career Center | Effective: 08/29/2022 |
| Devontae Lane – Men’s Assistant Basketball Coach | Effective: 08/29/2022 |
| Kyle Loomis – Student Worker Tutor | Effective: 08/30/2022 |

INTERNAL TRANSFERS:

N/A

SEPARATIONS:

| | |
|--|-----------------------|
| Casey Peacock – PT Tech Center Administrative Assistant (Edustaff) | Effective: 07/28/2022 |
| Brad Yurgens – SI Leader Math (Edustaff) | Effective: 05/07/2022 |
| David Ferris – Benefits Coordinator | Effective: 08/29/2022 |
| Sarah Liske – Financial Aid Analyst | Effective: 08/19/2022 |
| Nivia McDonald – Administrative Specialist Workforce & Economic Develop. | Effective: 08/23/2022 |

| | |
|--|-----------------------|
| Joseph Ausmus – Adjunct Math (Edustaff) | Effective: 05/31/2022 |
| Erica Bingham – Dental Assistant Lab Technician (Edustaff) | Effective: 09/06/2022 |
| William Boleman – Adjunct Art (Edustaff) | Effective: 08/20/2022 |
| Keeghan Bosch – Adjunct Art (Edustaff) | Effective: 08/20/2022 |
| Linda Clouse – Adjunct Math (Edustaff) | Effective: 05/13/2022 |
| Sarah Hayes – Adjunct Math (Edustaff) | Effective: 12/24/2021 |
| Oscar Milik – Adjunct Social Science (Edustaff) | Effective: 05/13/2022 |
| Wiline Pangle – Adjunct Physical Science (Edustaff) | Effective: 12/24/2021 |
| Jennifer Piper – Adjunct Art (Edustaff) | Effective: 05/13/2022 |
| Isaac Reimer – Adjunct Communication (Edustaff) | Effective: 08/19/2022 |
| Orrin Shawl – Adjunct Art (Edustaff) | Effective: 05/13/2022 |

VACANCIES:

| | |
|---|--------|
| Adjunct Advanced Manufacturing & Robotics (part-time) | Posted |
| Adjunct Automotive & Diesel Service (part-time) | Posted |
| Adjunct Business (part-time) | Posted |
| Adjunct Computer Aided Drafting (CAD) (part-time) | Posted |
| Adjunct Communication – various locations (part-time) | Posted |
| Adjunct English – various locations (part-time) | Posted |
| Adjunct Math – Huron ISD (part-time) | Posted |
| Adjunct Nursing – General (part-time) | Posted |

| | |
|--|--------------|
| Adjunct Physics/Physical Science (part-time) | Posted |
| Administrative Specialist Technical Center (full-time) | Posted |
| Assistant Coach Softball (part-time) | Posted |
| Benefits Coordinator (full-time) | Filled |
| Dental Assistant Lab Assistant (part-time) | Posted |
| Instructional Designer (full-time) | Posted |
| Financial Aid Analyst (full-time) | Interviewing |
| Head Coach Cross Country (part-time) | Filled |
| Phlebotomy Instructor Various locations (part-time) | Posted |
| Psychology Faculty (full-time) | Filled |
| Student Services Specialist – Admissions (full-time) | Interviewing |
| Technology Support Specialist (full-time) | Interviewing |

Unfinished Business

Item V-A: Enrollment Report

Presenter: Matt Miller

Board Consideration: Information

President's Recommendation:

None, informational.

Vice President of Student Services Matt Miller will be presenting the final Fall enrollment report.

Unfinished Business

Item V-B: Proposed Mt. Pleasant Campus Facilities

Presenter: President Hood

Board Consideration: Information/Action

President's Recommendation:

Motion to approve the exploration of demolition options for the current salt barn and construction of a new salt storage/maintenance building on the Mt. Pleasant Campus, pending final site plan approval from Union Township, not to exceed an amount of \$2.5 Million.

President Hood will be presenting a request regarding the demolition of the current salt barn structure on the Mt. Pleasant campus and requesting approval for the construction of a new facility.

Opinion of Probable Construction Costs for Option G

Date 09/26/22

Hobbs + Black Architects, ROWE, JDH & PBA

Mid Michigan College - Maintenance Building Only & Demolition of Barns

NO ATHLETIC FIELDS

Note: 1. The quantities and costs are shown for construction estimating purposes

Note: 2 Allowances are included for misc equipment

| Item No. | Description | Quantity | Unit | Unit Cost | | Amount |
|----------|---|----------|-------|----------------|---|--------------------|
| 1 | JBS Contracting | 1 | LS | \$2,061,000.00 | = | \$2,061,000 |
| 3 | Total Hard Bid Construction Cost | | | | | \$2,061,000 |
| 4 | Union Twp. Betterment Fee (water) | 1 | Allow | \$27,098.00 | = | \$27,098 |
| 5 | Union Twp. Sewer hook-up Fee | 1 | Allow | \$39,114.00 | = | \$39,114 |
| 6 | Union Twp. Bldg. Permit Fee | 1 | Allow | \$20,675.00 | = | \$20,675 |
| 7 | Isabella County MEP Plan Review Fees | 1 | Allow | \$2,500.00 | = | \$2,500 |
| 9 | A/E Construction Phase Services Fees | 1 | Allow | \$95,000.00 | = | \$95,000 |
| 11 | A/E Construction Phase Reimbursables | 1 | Allow | \$15,000.00 | = | \$15,000 |
| 12 | Construction Contingency | 1 | Allow | 7.0% | = | \$144,270 |
| 13 | Site Plan Review Application Fees | 1 | LS | \$1,400.00 | = | \$1,400 |
| 18 | Water & Sewer Inspection Fees | 1 | Allow | \$5,000.00 | = | \$5,000 |
| 21 | Water hook-up and Meter Purchase | 1 | Allow | \$7,500.00 | = | \$7,500 |
| 23 | Training Building Furniture and Equipment | 1 | Allow | \$0.00 | = | \$0 |
| 24 | Maintenance Building IT | 1 | Allow | \$30,000.00 | = | \$30,000 |
| 25 | Training Building IT | 1 | Allow | \$0.00 | = | \$0 |
| 26 | Total Soft Costs | | | | | \$387,557 |
| 27 | Estimated Remaining Project Costs | | | | | \$2,448,557 |

New Business

Item VI-A: Correspondence and Announcements

Presenter: President Hood

Board Consideration: Information

President's Recommendation:

None, informational.

Announcements may be made at this time.

New Business

Item VI-B: Local Strategic Value Resolution

Presenter: President Hood

Board Consideration: Information/Action

President's Recommendation:

Motion to approve the Local Strategic Value Resolution as presented.

President Hood will review the Local Strategic Value Resolution.



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
STATE BUDGET OFFICE
LANSING

CHRISTOPHER M. HARKINS
DIRECTOR

August 17, 2022

TO: Community College Presidents

This letter is to inform you of requirements in Section 230 of PA 144 of 2022, the Fiscal Year 2023 community colleges appropriations bill. This section contains the qualifications that must be met to receive the portion of each college's performance funding appropriation earmarked for local strategic value. The statute lists 15 separate best practices for community colleges to achieve. Institutions must satisfy 4 of 5 best practices in each of 3 different categories.

To demonstrate eligibility for this funding, Section 230 requires that each community college certifies compliance to my office by means of a board of trustees resolution certifying that the college has met 4 of 5 best practices in each category. Further, each board resolution "shall provide specifics as to how the community college meets each best practice measure within each category." This resolution must be properly passed by the board and submitted to this office on or before October 15, 2022. However, if a resolution from a prior year is still in effect and factually correct, you may resubmit this resolution. Please send a copy with an indication of the date of its passage.

I have attached the pertinent section of law, as well as a template to assist your institution in fulfilling this requirement. Thank you for your assistance in providing this information. Please submit materials to DTMB-SBO-Postsecondary@michigan.gov.

Thank you for your assistance in providing this information to our office.

Sincerely,

A handwritten signature in black ink that reads "Christopher M. Harkins".

Christopher M. Harkins
State Budget Director

Attachments

Cc: Sen. Kimberly LaSata, Chair, Senate Appropriations Subcommittee on Universities and Community Colleges
Rep. Ben Frederick, Chair, House Appropriations Subcommittee on Higher Education and Community Colleges
Josh Sefton, Senate Fiscal Agency
Perry Zielak, House Fiscal Agency
Brandy Johnson, Michigan Community Colleges Association
State Budget Office, Office of Education

Sec. 230. (2) Money included in the appropriations for community college operations under section 201(2) for local strategic value shall be allocated to each community college that certifies to the state budget director, through a board of trustees resolution on or before October 15, 2022, that the college has met 4 out of 5 best practices listed in each category described in subsection (3). The resolution shall provide specifics as to how the community college meets each best practice measure within each category. One-third of funding available under the strategic value component shall be allocated to each category described in subsection (3). Amounts distributed under local strategic value shall be on a proportionate basis to each college's fiscal year 2020-2021 operations funding. Payments to community colleges that qualify for local strategic value funding shall be distributed with the November installment payment described in section 206.

(3) For purposes of subsection (2), the following categories of best practices reflect functional activities of community colleges that have strategic value to the local communities and regional economies:

(a) For Category A, economic development and business or industry partnerships, the following:

(i) The community college has active partnerships with local employers including hospitals and health care providers.

(ii) The community college provides customized on-site training for area companies, employees, or both.

(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.

(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.

(v) The community college has active partnerships with local or regional workforce and economic development agencies.

(b) For Category B, educational partnerships, the following:

(i) The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, concurrent enrollment, direct credit, middle college, or academy programs.

(ii) The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or Science Olympiad.

(iii) The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.

(iv) The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, a high school equivalency test preparation program and testing, or recruiting, advising, or orientation activities specific to adults. As used in this subparagraph, "high school equivalency test preparation program" means that term as defined in section 4.

(v) The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.

(c) For Category C, community services, the following:

(i) The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.

(ii) The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.

(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.

(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.

(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.

(4) Payments for performance funding under section 201(2) shall be made to a community college only if that community college actively participates in the Michigan Transfer Network sponsored by the Michigan Association of Collegiate Registrars and Admissions Officers and submits timely updates, including updated course equivalencies at least every 6 months, to the Michigan transfer network. That state budget director shall determine if a community college has not satisfied this requirement. The state budget director may withhold payments for performance funding until a community college is in compliance with this subsection.

Local Strategic Value Resolution

Community colleges seeking performance funding through the State of Michigan are required to submit the evidence of such value and a certifying resolution from the Board of Trustees. It is recommended that Mid Michigan College adopt the following resolution:

The Mid Michigan College Board of Trustees certifies that the College does meet the best practice standards required for state appropriations.

Under Category A: Mid has active partnerships with local employers including hospitals and health care providers. Mid provides customized on-site training for area companies, employees or both. Mid supports entrepreneurship through a small business assistance center of other training or consulting activities targeted through small businesses. Mid supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technician education center or other advanced technology center. Mid has active partnerships with local or regional workforce and economic development agencies.

Under Category B: Mid has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, concurrent enrollment, direct credit, middle college, or academy programs. Mid hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or Science Olympiad. Mid provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers. Mid provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, a high school equivalency test preparation program and testing, or recruiting, advising, or orientation activities specific to adults. Mid has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.

Under Category C: Mid provides continuing education programming for leisure, wellness, personal enrichment, or professional development. Mid operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds. Mid operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations. Mid operates public facilities to promote leisure or wellness activities for community members including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas. Mid promotes, sponsors, or hosts community services activities for students, staff, or community members.

Therefore, be it resolved: that the Local Strategic Value Resolution is hereby adopted by Mid Michigan College's Board of Trustees at a regular meeting the fourth day of October, 2022.

Richard S. Allen, Jr., Board Secretary

New Business

Item VI-C: Blanket Purchase Order for Board Gift to Employees

Presenter: Amy Lince

Board Consideration: Information/Action

President's Recommendation:

Motion to approve a Blanket Purchase Order up to \$8,500 for the Board to gift employees with a \$20 gift card to Family Fare for Thanksgiving.

Executive Assistant to the President and Board of Trustees Amy Lince will be presenting a request for a Blanket Purchase Order in an amount up to \$8,500 to cover the cost of the Board gifts to employees. This will cover the purchase of \$20 gift cards for each employee to Family Fare, which will be included in the Thanksgiving cards that are sent.

New Business

Item VI-D: Realignment

Presenter: President Hood

Board Consideration: Information

President's Recommendation:

None, informational.

President Hood will be covering realignment duties for several employees in order for the college to provide improved service.

New Business

Item VI-E: Campus House Renovation

Presenter: Lillian Frick

Board Consideration: Information/Action

President's Recommendation:

Motion to approve a renovation project to a campus house bathroom.

Vice President of Finance and Administration Lillian Frick will be presenting a request to renovate one of the campus house bathrooms with options for approval.

T-Bone Construction

1996 Hills Rd.
Gladwin, MI 48624 US
+1 9894248474
timham919@gmail.com



Estimate

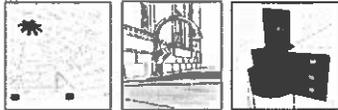
ADDRESS
mmcc
1375 S. Clare Ave,
Harrison, MI

ESTIMATE 1150
DATE 07/18/2022

| DATE | SERVICE | DESCRIPTION | QTY | RATE | AMOUNT |
|--------------|---------|---|-----|------|--------------------|
| | Sales | Bathroom Tile allowance for floor and walls in shower material only | | | 1,000.00 |
| | Sales | Sub straight for floors and walls where tile is going Allowance material only DEPENDING on material selection cost could change | | | 2,100.00 |
| | Sales | Demo floors and shower and dispose of in dumpster Demo vanity and toilet and dispose of Install new tile flooring grout flooring Install tile on shower walls and grout walls Install new fiberglass base for shower unit Install new vanity and counter top with new shut off valves and supply lines Paint walls in bathroom Remove lights and install only 1 vanity light above mirror Install 1 new outlet with GFI Patch any drywall that is needed in bathroom | | | 11,075.00 |
| | Sales | ALLOWANCE for Vanity top and vanity with faucet | | | 3,200.00 |
| | Sales | Install new glass shower door | | | 1,500.00 |
| TOTAL | | | | | \$18,875.00 |

Accepted By

Accepted Date



DESIGNS BY DAVIS ^{LLC}

designsbydavisgfr.com

Construction - Concrete Countertops - Metal Works

4710 S. Hoover
Beaverton, MI 48612
989-802-3068

email: *designsbydavisgfr@gmail.com*

Estimate

| Date | Estimate # |
|----------|------------|
| 8/1/2022 | 86 |

Name / Address

| Description | Total |
|--|-------|
| <p>Allowances:</p> <ul style="list-style-type: none"> \$550 Acrylic Base \$700 Glass Door \$350 Fixtures \$1700 New Vanity and linen cabinet \$150 Vanity fixture \$500 Vanity sink/top \$5/sq ft Tile \$200 Vanity light \$500 Mirror <p>Custom Tiled Shower Base Option is additional \$1700 Includes tile/grout, materials & labor</p> | |

| | |
|--------------|--------------------|
| Total | \$18,850.00 |
|--------------|--------------------|

50% Deposit Required

Note: Due to current volatile construction market, estimate totals may change.

Signature _____



DESIGNS BY DAVIS^{INC}

designsbydavisgfr.com

Construction - Concrete Countertops - Metal Works

4710 S. Hoover
Beaverton, MI 48612
989-802-3068

email: designsbydavisgfr@gmail.com

Estimate

| Date | Estimate # |
|----------|------------|
| 8/1/2022 | 86 |

Name / Address

| Description | Total |
|---|-----------|
| <p>Bathroom Remodel</p> <p>Includes Labor and materials Removal and disposal of existing bath interior Prep and minor repairs of sub-structure Minor electrical and plumbing modifications as needed Drywall Repairs</p> <p>Shower installation Acrylic base Tiled walls Glass slider/door Fixtures Niche</p> <p>Vanity and linen cabinet</p> <p>New Toilet</p> <p>Vanity light</p> <p>Mirror</p> <p>Can lights</p> <p>Elec. with GFI Protection</p> <p>Tile floor and baseboard</p> <p>Exhaust fan/new</p> <p>Paint and Trim</p> | 18,850.00 |

Total

Signature

New Business

Item VI-F: Administrative Retirement Incentive Extension

Presenter: President Hood

Board Consideration: Information/Action

President's Recommendation:

Motion to approve an Administrative Retirement Incentive Extension for Lillian Frick until her chosen date of retirement.

President Hood will be requesting the Board approve an extension of the Administrative Retirement Incentive for Lillian Frick, Vice President of Finance and Administration until she chooses to separate from the college.

September 26, 2022

Dear Trustees,

In reference to **Board Policy 408.03**, the Policy outlines the Early Retirement Incentive provided by the Board of Trustees to College Administrators. In addition to basic requirements, further conditions for qualification include:

- A. The administrative employee must leave the employment of Mid Michigan College no later than 180 days after their 62nd birthday
- B. The administrator's supervisor must recommend the employee for the incentive program, using criteria of ongoing acceptable performance and acceptable performance as indicated in the administrator's two most recent written evaluations

Additionally, per the Policy,

"The Board of Trustees retains the right to formally request that an administrative employee maintain employment with the College beyond 180 days after their 62nd birthday and still grant the retirement incentives when that employee does retire."

Lillian Frick, Vice President for Finance and Administration, has fulfilled the eligibility criteria as outlined above. The timeframe for Lillian to elect the early retirement incentive will sunset on November 12, 2022. As Lillian's direct supervisor and as College President, I am requesting that the Board of Trustees approve her continued employment with Mid Michigan College beyond the 180 days after her 62nd birthday with the stipulation that she still be granted the retirement incentive when she separates from the College. There is precedent for such approvals for past administrators, and Lillian has certainly been a dedicated and exceptional employee who has earned this incentive in my opinion.

Respectfully,

A handwritten signature in black ink that reads 'Tim Hood'.

Tim Hood

Board Comments

Item VII-A: Calendar of Events

Presenter: Board Chair Petrongelli

Board Consideration: Information

President's Recommendation:

None, informational.

| | |
|--------|--|
| Oct 10 | Community After Hours, 5:00 -7:00 PM, Community Room, Mt. Pleasant Campus |
| Oct 15 | Laker Achievement Awards, 6:00-9:00 PM, The PohlCat, Mt. Pleasant |
| Nov 1 | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| Nov 12 | Mid Employee Holiday Party, 5:00 -10:00 PM, Comfort Inn, Mt. Pleasant |
| Nov 17 | PTK Fall Induction Ceremony, 6:00 PM, Community Room, Mt. Pleasant Campus |
| Nov 22 | TRIO International Thanksgiving Meal, 10:00 AM-2:00 PM, CSS 234, Mt. Pleasant Campus |
| Dec 6 | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |

Board Comments

Item VII-B: Board Comments- Other Business

Presenter: Board Chair Petrongelli

Board Consideration: Information

President's Recommendation:

None, informational.

1. Any comments may be offered by Trustees at this time.