

## **Mid Michigan College Board of Trustees Regular Meeting**

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Michael Jankoviak, Vice Chair; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Jane Zdrojewski, Trustee; Onita Oles, Trustee

Absent: Richard S. Allen Jr., Secretary

### **Agenda Item I: *CALL TO ORDER***

Board Chair Terry Petrongelli called the meeting to order at 7:00 PM with special thanks to Brandy Johnson, Michigan Community College Association (MCCA) President for her presentation during the workshop.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Jankoviak to approve the agenda. Second by Trustee Oles. A voice vote showed All Ayes; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Petrongelli asked for public comment, no one wished to comment.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Zdrojewski to approve the consent items as presented. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-A: *ENROLLMENT REPORTS***

Vice President of Student Services Matt Miller presented the final enrollment report for the Summer 2022 session and an early enrollment report for Fall 2022.

### **Agenda Item V-B: *BOARD POLICY 303.03 UPDATE***

At the June 7, 2022 meeting the Board was presented with a change to Board policy 303.03, as presented in the Board packet regarding repairs and modifications to the Gillaspay Center (campus house).

Motion by Trustee Jankoviak to approve the addition to Board policy 303.03 as presented. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

June 22 from 5:00-6:30 PM we will be hosting our next Community After Hours event in Clare at the Doherty House and Gardens. Saturday, June 25 is the Sweat Shaker Mountain Bike race.

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President Hood will be in attendance for the Gratiot-Isabella RESD conference in Traverse City next week. On July 7, he will be taking part in the Central Michigan Manufacturers Association Golf Outing at Bucks Run in Mt. Pleasant. There will be a special CMMA Board meeting on June 23 at Mid's Harrison campus to discuss advanced manufacturing opportunities.

Mid will be hosting the annual Employee Appreciation BBQs in July. The first will be on July 14 in front of the Doan Center of the Mt. Pleasant campus. The second will be on July 21 at the Outdoor Education Center of the Harrison campus. Both events will take place from 11:30 AM to 1:00 PM. The Michigan Community College Association Summer Conference is coming up on July 27-29.

President Hood asked that the Board please consider holding a special meeting in July to discuss the proposed athletic fields in Mt. Pleasant. The Board agreed to have a Special Board Meeting on Tuesday, July 5, 2022 at 7:00 PM for this purpose.

Mid will be looking to contract with Educational Business Resource Corporation (EBRC) for a six to twelve month period, in a month by month capacity, in order to work with existing workforce and economic development employees and pave the future for that department. A discussion took place regarding the logistics of the agreement with EBRC.

A discussion regarding any trending topics that have been discussed at the Community After Hours events took place.

### **Agenda Item VI-B: *BOARD POLICY 202.03 UPDATE***

At the June 7, 2022 meeting the Board discussed potential changes to Board policy 202.03. The Executive Assistant to the President and Board of Trustees was tasked with adding those changes appropriately and returning to this meeting for a first reading of the changes. The Board agreed with and accepted the changes to be considered a first reading of the policy.

### **Agenda Item VI-C: *BOARD POLICY 303.02 UPDATE***

It was brought to the Board's attention that the credit card exposure limit in Board policy 303.02 may need to be updated. Vice President of Finance and Administration Lillian Frick explained the reasons for updating the college credit card limits. The information presented in the policy was changed appropriately and the Board accepted the information as a first reading of the policy.

### **Agenda Item VI-D: *BOARD POLICY DELEGATION ROSTER***

The Board was presented with the delegation roster regarding the Board policies. A discussion took place regarding the frequency of policy review. The Board expressed interest in performing a comprehensive review. The Board discussed various timelines for reviewing policies and

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decided to table any decisions until the July 5, 2022 special meeting after further research is done.

### **Agenda Item VI-E: *CERTIFYING MILLAGE RESOLUTION***

Vice President of Finance and Administration Lillian Frick presented the Board with information regarding the General Property Tax Act, which requires that each unit certify its millage to the collecting units.

Motion by Trustee Zdrojewski to approve the resolution to certify the millage at its allowable rate of 1.2183 mills. Second by Trustee Oles. A roll call vote showed yes votes from Trustees Gilmore, Jankoviak, Metzger, Oles, Zdrojewski, Petrongelli. All Ayes; Motion Carried.

### **Agenda Item VI-F: *2022-2023 BUDGET***

Vice President of Finance and Administration Lillian Frick presented the Board with the 2022-2023 budget. The budget was largely prepared based on enrollment projections.

Motion by Trustee Jankoviak to approve the 2022-2023 budget as presented. Second by Trustee Zdrojewski. All Ayes; Motion Carried.

### **Agenda Item VI-G: *BANKING RESOLUTION***

Vice President of Finance and Administration Lillian Frick presented the Board with an updated college banking resolution for approval.

Motion by Trustee Metzger to accept the banking resolution as presented. Second by Trustee Jankoviak. A roll call vote showed yes votes from Trustees Gilmore, Jankoviak, Metzger, Oles, Zdrojewski, Petrongelli. All Ayes; Motion Carried.

A secondary motion was introduced by Trustee Jankoviak to name Thomas Metzger as the acting secretary for tonight's meeting in order to sign the proper paperwork. Second by Trustee Oles. A voice vote showed All Ayes; Motion Carried.

### **Agenda Item VI-H: *SUMMARY OF CONTRACTS AND ASSIGNMENTS***

Vice President of Finance and Administration Lillian Frick presented the Board with a list of expenditures between \$20,000 and \$50,000 for a time period of January 2022 through May 2022.

### **Agenda Item VI-I: *PRESIDENTIAL EVALUATION-CLOSED SESSION***

Board Chair Petrongelli stated that the next item up for discussion would be the Presidential evaluation. President Hood requested that the Board enter into closed session to discuss.

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Motion by Trustee Gilmore to adjourn to closed session at 8:24 PM. Second by Trustee Zdrojewski. All Ayes; Motion Carried.

The Board returned to regular session at 9:31 PM.

### **Agenda Item VII-A: *CALENDAR OF EVENTS***

- July 14 Employee Appreciation BBQ, Mt. Pleasant Campus
- July 21 Employee Appreciation BBQ, Outdoor Education Center, Harrison Campus
- July 27-29 MCCA Summer Conference, Grand Traverse Resort and Spa
- Aug 2 Board of Trustees Meeting, Community Room, Mt. Pleasant Campus
- Oct 15 Laker Achievement Awards, 6:00-9:00 PM, The PohlCat, Mt. Pleasant

### **Agenda Item VII-B: *OTHER BUSINESS***

Trustee Zdrojewski stated that the Foundation Development Committee met for the first time this week and is looking forward to the great work that will take place.

Meeting adjourned at 9:33 PM  
Recording Secretary,  
Amy Lince  
Executive Assistant to the President and Board of Trustees

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Terry Petrongelli, Board Chair

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Richard S. Allen, Jr., Board Secretary