

Mid Michigan College Board of Trustees Regular Meeting

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Eric T. Kreckman, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Michael Jankoviak, Trustee; Jane Zdrojewski, Trustee

Absent: All Trustees Present

Agenda Item I: *CALL TO ORDER*

Board Chair Terry Petrongelli called the meeting to order at 7:00 PM.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Kreckman to approve the agenda. Second by Trustee Zdrojewski. All Ayes; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Board Chair Petrongelli asked for public comment, no one wished to comment.

Agenda Item IV: *APPROVAL OF CONSENT ITEMS*

Motion by Trustee Jankoviak to approve the consent items as presented. Second by Trustee Allen. All Ayes; Motion Carried.

Agenda Item V-A: *STRATEGIC PLANNING UPDATE*

President Hood shared information about the latest zoom meeting with members of the college regarding the individual strategic plans. Vice President of Academic Affairs and Community Outreach Scott Mertes presented an overview regarding the three meetings with Ellucian that have been set up for members of individual departments to attend in order to help formulate their strategic plans.

Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS*

Mid received correspondence from the City Clare Planning Commission regarding their Master Plan. Thank you to everyone that braved the weather to attend the Foundation Holiday reception this past Sunday. Also, thank you to everyone that attended the North Pole Passage event. Just a reminder to anyone wishing to take part in that event, it will be taking place on Friday and Saturday evenings until December 18th from 6:00 to 8:00 PM. Tickets are \$10 per person or \$5 for those ages 12 and under. An update on the progress on the sale of the Pickard building was also provided.

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Agenda Item VI-B: *ADVANCED MANUFACTURING PROGRAM EQUIPMENT PURCHASE*

Motion by Trustee Kreckman to approve a request to purchase a Trak CNC Knee Mill for the Advanced Manufacturing program in the amount of \$24,366.30. Second by Trustee Gilmore.

Dean of Workforce and Career Education Shawn Troy presented a request to purchase a Trak CNC Knee Mill for the Advanced Manufacturing program. Funding for the purchase will be utilized from the Perkins budget. A voice vote showed All Ayes; Motion Carried.

Agenda Item VI-C: *PROJECTOR PURCHASE*

Motion by Trustee Kreckman to approve the purchase of 22 projectors from Sehi Computing to replace those currently in classrooms for a total amount of \$35,606.00. Second by Trustee Zdrojewski.

Director of Information Technology Kirk Lehr presented a request to purchase 22 new projectors in the Doan and Harrison classrooms that are over 10 years old. Funding for this purchase will be utilized from CARES and Information Technology funding. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-D: *ADMINISTRATIVE RETIREMENT INCENTIVE*

Motion by Trustee Jankoviak to approve the Administrative Retirement Incentive for Kelly Koch per policy 408.03. Second by Trustee Metzger.

Vice President of Finance and Administration Lillian Frick presented a request to approve an Administrative Retirement Incentive for Kelly Koch per Board policy 408.03. Kelly will be retiring from Mid Michigan College, effective December 31, 2021 after almost 22 years of service. A voice vote showed All Ayes from the Trustees; Motion Carried (with sincere thanks and appreciation for her service).

Agenda Item VI-E: *ACADEMIC CALENDAR*

Motion by Trustee Kreckman to approve the Academic Calendars for 2022-2023 and 2023-2024 as presented. Second by Trustee Zdrojewski.

Vice President of Academic Affairs and Community Outreach Scott Mertes presented the Board with the Academic Calendars for 2022-2023 and 2023-2024. Mid would like to return to year round scheduling and in order to do so, we need to have two years of dates available. A voice vote showed All Ayes from the Trustees; Motion Carried.

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Agenda Item VI-F: *ENROLLMENT REPORT*

Vice President of Academic Affairs and Community Outreach Scott Mertes presented the Board with the most recent enrollment report for Winter 2022.

Agenda Item VI-G: *HEATING/REFRIGERATION/AC (HRA) PROGRAM EQUIPMENT PURCHASE*

Motion by Trustee Allen to approve the purchase of an Air Conditioning/Heat Pump Troubleshooting Learning Lab System from Amatrol for the HRA program in the amount of \$27,015.00. Second by Trustee Kreckman.

Dean of Workforce and Career Education Shawn Troy presented a request to purchase an Air Conditioning/Heat Pump Troubleshooting Learning Lab System for the HRA program. This will allow for online curriculum, remote capabilities and industry aligned certifications. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-H: *TARGET X IMPLEMENTATION- KENNEDY & COMPANY PROPOSAL*

Motion by Trustee Kreckman to approve a contract with Kennedy and Company to assist with the implementation and user adoption of TargetX software in the amount of \$60,000. Second by Trustee Zdrojewski.

Vice President of Finance and Administration Lillian Frick presented a request to contract with Kennedy and Company to assist with the implementation and user adoption of TargetX. Funding for this purchase will be utilized through CARES money and should have a final implementation by Fall 2022. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-I: *BASEBALL AND SOFTBALL FIELD PLANNING*

President Hood and Athletic Director Ryan Harkrader presented the Board with a plan to build baseball and softball fields on the Mt. Pleasant campus. A discussion took place regarding potential plans and how it would affect future plans at Mid. The overall tone of the Board was in favor of exploring more information regarding potential plans for the baseball and softball fields.

Agenda Item VII-A: *CALENDAR OF EVENTS*

Jan 4	Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Feb 1	Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Mar 1	Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus

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Apr 5 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus

Apr 10 A Northern Tradition, Jay's Sporting Goods, 5:00 - 8:00 PM

May 3 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus

Agenda Item VII-B: *OTHER BUSINESS*

Trustee Jankoviak stated that the Tucker Automotive presentation was very informative and would like to see it come back on a larger scale.

Trustee Kreckman stated that he felt extremely excited about Mid after attending the Foundation Holiday reception on Sunday.

Trustee Petrongelli stated that everyone should attend the North Pole Passage event. Also, the Foundation Holiday Reception was great and it was nice to meet the newest members of the Foundation team Alexa and Drew.

Community Outreach will be attending various meetings throughout this winter in Clare and Gladwin counties to share news about Mid.

Mid and CMU co-host a golf outing each year, which raised \$3,500 each. Three students received \$500 scholarships and one received a \$1,000 scholarship.

The House subcommittee supported the Bachelor of Science in Nursing Degree for Community Colleges. This will now move on to the full House for vote.

Meeting adjourned at 8:12 PM

Recording Secretary,

Amy Lince

Executive Assistant to the President and Board of Trustees

Terry Petrongelli, Board Chair

Richard S. Allen, Jr., Board Secretary